East Moriches
UNION FREE SCHOOL DISTRICT

PARENT - STUDENT HANDBOOK

2023-2024

TABLE OF CONTENTS

	PAGE
Academic Eligibility for Interscholastic Sports and Extra-Curricular Activities, Policy #6511	19-20
Academic Intervention Services	5
Arrival and Dismissal Times	1
Assignments and Family Emergencies	3
Asthma Management, Policy #7305.2	45
Attendance Summary K-8	33
Backpacks	3
Before School Hours	1
Bicycles	8
Choosing a High School	10
Code of Conduct, Policy #7502 (Pending BOE Approval)	21-22
Concussion Management School/Asthma Management Policies, Policy #'s 7305.2, 7310	4,10,42-44
Dangerous Instrumentalities and Weapons in School, Policy #7505	15
DASA - Dignity for All Students Act, Policy #7502.1 (Pending BOE Approval)	8,23-32
Discipline, Policy #1300	13-14
Extra Curricular Activities	2
FLES (Foreign Language in the Elementary School)	4
Music	4
Health Services	5
Homework	2
Class Assignments	3
Honor Roll Requirements (Grades 7 & 8)	9
Huson-Afterman Chapter of the National Junior Honor Society/Chapter Bylaws	10,34-41
Important Dates (Progress Reports, Report Cards, Assessments, Final Exams)	61
Inoculations of Students Policy #7305.1	53
Internet Policy #6701	17
Interscholastic Sports	11
Kindergarten Entrance Age Policy #7301	52
Leaving School	1
Lockers	3
Middle School Promotion Policy (Grades 6, 7 & 8)	9
Middle School Students Participation in High School Athletic Programs, Policy #6510.1	18
Music Department	4
MySchoolBucks®	50
Opiod Overdose Prevention, Policy #1903.1	54
Parent-Teacher Conferences	6
Parent Pick-Up and Drop-Off Procedures	59-60
Parking	1
Personal Property	2
Physical Education and Health	4,5
Report Cards and Progress Reports	3
Retention, Policy #6305	16
S.A.V.E. (Safe Schools Against Violence in Education Act)	12
School Bus Rules	9
School Closings	2
School Lunch Program	3,46-49
School Property	2
Smoking/Vaping	2
Special Education	6
STEAM (Science, Technology, Engineering, Arts and Mathematics)	4
Student Conduct and Discipline	7
Student Discipline Codes	23,24
Student Evaluation	9
Student Support Services	6
Telephone/Cell Phone Use	2
Textbooks	3
Transportation, Policy #7403	8,51
Vacations and Student Absences	1
Valedictorian and Salutatorian	10
Visiting the School	1
Wellness Policy on Physical Activity and Nutrition, Policy #7311	55-58
Working Papers	7

VISITING THE SCHOOLS

All parents and other visitors are required to complete the visitor screening process at the front door, and report to the main office to obtain a visitor's pass when entering the building during regular school hours. You must present photo identification. Students may not bring guests to school. Only East Moriches students can attend dances and school functions.

BEFORE SCHOOL HOURS

Students may not be in the hallways of our school before 8:15 a.m. (M.S.) & 9:10 a.m. (E.S.) unless they have made prior arrangements for extra help, sports, or special conferences with teachers. Once students are in the building, they must remain with their supervising teacher until all other students enter the building for the start of the day. Students that arrive early to school will wait outside of the building regardless of weather. A staff member will be posted at the front door in the morning.

PARKING

Parents and other visitors are required to park their vehicles in the designated parking areas. Parking is not permitted within the bus loop or other fire zones. Handicapped parking spots are reserved areas for people with disabilities. Only park in these reserved spaces if you have a permit or plates for people with disabilities, and only when the person who received the permit or plates is in the vehicle. Parking is not permitted in the striped area adjacent to handicapped parking spaces.

ARRIVAL/DISMISSAL TIMES

9:05 a.m. – 3:45 p.m. (Elementary)
8:20 a.m.-2:57 p.m. (Middle School)

Students will not be permitted to enter the building before school unless they have made prior arrangements with a teacher. Students will need to produce a pass from their teacher to enter the building.

Students are advised to arrive no earlier than 8:10 a.m. (M.S.) & 9:05 a.m. (E.S.) unless they are scheduled to be with a teacher. Students must wait outside the building until school begins.

Parent Drop-off and Pick-up procedures can be found on Pages 59-60.

SCOPE BEFORE/AFTER CARE PROGRAM

SCOPE Educational Services offers programs at East Moriches Elementary School from 6:45am – arrival, and from dismissal – 6:30pm. Information and registration forms are available in the main offices.

LEAVING SCHOOL

Once a student arrives on school grounds he/she is not permitted to leave the school at any time. Only students signed out by a parent/guardian in the main office may leave school during school hours. Students must sign in when returning to school. While we realize that it is necessary to make dental and medical appointments during school hours, students are responsible to make up any assignments missed in a timely manner.

VACATIONS AND STUDENT ABSENCES

The East Moriches School District expects all students to attend school daily. Students are to be in the building by 8:25 a.m. (M.S.) & 9:20 a.m. (E.S.) for attendance. Students arriving after this time will be considered tardy. All students arriving late must report directly to the main office. A pattern of absenteeism and/or lateness will result in a formal letter sent home. Patterns that continue may result a Principal-Parent-Student conference and if necessary a report to the appropriate authorities. Any middle school student who is tardy (unexcused) three or more times will attend after school detention.

The law requires a written and signed excuse for every student absence. This excuse must be brought into the main office on the date of his/her return to school. We ask that parents call the school to inform us of student absences. Absences for visiting, vacation and/or work are not valid excuses under Education Law. Students who miss school for vacations will not be provided with work in advance. Grades 6, 7, 8 students who miss final examinations for vacation will not be given make-up examinations. **Please see page 34 for K-8 attendance summary.**

EXTRACURRICULAR ACTIVITIES

The East Moriches School District provides a variety of morning and afternoon extracurricular activities to support and stimulate our learning community. Students must be in attendance at least **half the day** to participate in after school and evening events. This includes concerts, athletic events and all school-related activities.

TELEPHONE/CELL PHONE USE

Use of the school telephone is a privilege. Students will only be allowed to use the phone for an emergency at the discretion of the teacher or Principal. All after-school arrangements are to be made in advance. Phone calls will be limited. **Students will not be allowed to use cell phones during the school day.** If a student's cell phone is confiscated it will be left in the main office until the end of the day and a parent/guardian must pick it up.

SMOKING/VAPING

By order of the Suffolk County Health Department, smoking and vaping is prohibited within any facility and on any school grounds owned, leased or operated by the East Moriches Union Free School District, whether or not school is in session.

PERSONAL PROPERTY

The school is not responsible for personal property. Students should never bring expensive belongings or large sums of money to school.

SCHOOL PROPERTY

Students will be held accountable for defacing or destroying school property including, but not limited to, Chromebooks/iPads or laptops, textbooks, desks, chairs, equipment, phones, walls and fixtures. All costs for cleaning/repairing/painting, etc., will be the responsibility of the student and his/her parents. The bus carrier also holds students accountable for defacing or destroying bus property.

HOMEWORK

Homework provides essential practice in needed skills, fosters good work habits and promotes self-direction and responsibility on the part of the student. Parents can assist by setting a regular time schedule for homework in a setting free from distractions.

Homework is assigned by classroom teachers on a regular basis. **It is expected that students complete all homework assignments neatly and on time.** Failure to complete an assignment will affect a student's overall grade. Classwork and homework missed due to absences/missed classes should be made up as soon as possible. Middle School students must assume this responsibility and are expected to discuss the situation with their individual subject area teachers.

All parents may request assignments from teachers when a student is absent. **HOWEVER, PARENTS MUST CALL THE SCHOOL BEFORE 9:00 a.m. TO MAKE SUCH A REQUEST.** Requests made after 9:00 a.m. will be honored the following school day. Teachers will **not** provide work for students in advance who are missing school for vacations, as they are not considered legal absences. Assignments can be picked up in the office between 3:00 p.m. and 3:30 p.m.

SCHOOL CLOSINGS

In the event that it becomes necessary to close the school district or delay opening because of inclement weather or an emergency, the Superintendent of Schools will notify News 12 Long Island television station. News 12 Long Island provides exclusive 24-hour local news service covering the counties of Nassau and Suffolk. Information will also be posted on our school district website: www.emoschools.org/. Please visit News 12 Long Island television station website at www.news12.com for information. Please do not call the school. The school district also sends out an automated message to the parents.

Every student should know what to do, where to go and who to call when arriving home in case of an emergency school closing. These topics should be discussed with parents at the start of every year. Phone calls from school should not be relied on as many emergency situations/storms could render the phones inoperable or unavailable. Current emergency phone numbers should be provided to the main office, homeroom teachers and the school nurse. Your child must have a plan for emergency early dismissal in the event that the phones are unavailable or that time does not allow for calls to be made.

CLASS ASSIGNMENTS

Every student in grades 3-8 will be issued an agenda. Students are required to use their agendas to record assignments. The agenda can be used to communicate between teachers and parents. Lost agendas will be replaced at parent cost.

Classwork is assigned on a daily basis by all teachers. Students may also be requested to complete some long-term assignments and projects. When long-term assignments are given, classroom teachers will continue to remind students of the due date and keep such assignments posted along with other daily assignments. Students that are absent must make up the work they missed in a timely manner.

ASSIGNMENTS AND FAMILY EMERGENCIES

If a student is unable to complete a daily assignment because of a family emergency, a parent should send in a note with the student the next day. They will be given extended time and a deadline to complete the assignment at the discretion of the teacher. This should not become a pattern. Assignments will not be provided to students going on vacation.

LOCKERS

Student lockers are <u>not</u> the private property of students but the property of the school district, and, as such, may be opened and subject to inspection at any time by school officials. Students are to keep their lockers organized and free from unnecessary and bulky personal items. Personal pictures and stickers may not be placed in or on school lockers. Students are directed not to share their lockers.

BACKPACKS

Personal backpacks may be used to transport books, lunches, school items, etc., to and from school. Backpacks are **<u>not</u>** permitted in classrooms or hallways for grade 6-8 students. The Principal may waive this rule for medical reasons. Grades 6-8 students are permitted to go to their lockers to exchange books and be prepared for the next class at times designated by the Principal. This privilege may be revoked by the building Principal.

LUNCH

Students may either bring lunch or buy lunch from our cafeteria service. The school lunch program is guided by BOE Policy 7311 Wellness Policy on Physical Activity and Nutrition (see attached policy). East Moriches Schools is excited to offer MySchoolBucks®! This online payment service provides a quick and easy way to add money to your student's meal account using a credit/debit card or electronic check. You can also view recent purchases, check balances, and set-up low balance alerts for **FREE!** ***Parents are strongly encouraged to pre-pay using MySchoolBucks® (see page 51).*** If a student charges a meal, BOE Policy 4223.1 is followed (see attached policy). Parents/guardians will be notified if student has (3) outstanding meals within two (2) days of the third charge and then every meal thereafter. Students from households that meet Federal income guidelines are eligible for free and/or reduced price meals. Guidelines are published in the yearly calendar or may be obtained from the business office. Students are expected to behave appropriately in the cafeteria.

REPORT CARDS AND PROGRESS REPORTS

Students in grades 5-8 are assessed quarterly in all subject areas. Parents/Guardians can follow their child's progress on our student management system, ***PowerSchool.*** All families will be issued a unique user ID and password to access their account. This management system provides parents/guardians with up to date information on a daily basis and makes progress reports obsolete. The district will provide paper progress reports for families who request them.

The PowerSchool technology being used by East Moriches is the same or similar to technology being used by districts throughout the region. This venue is our primary means of communicating a student's academic progress to you.

All elementary school parents will have access to attendance and report cards through PowerSchool. Parents will be issued a user id and password by the end of the first semester. Please see school district calendar for dates when report cards will be issued. Report cards provide specific information regarding your child's academic and social progress. Progress reports and communication will be on going.

Individual Teacher Expectations: All classroom teachers will outline their individual expectations regarding student assessments, grading policy and extra help availability.

MUSIC

Students in grades K-4 receive music instruction for forty minutes once a week. The goal of the Elementary Music Program is to provide opportunities for students to perform, create, respond, and connect to music. Students develop their musicianship and music literacy skills through singing, playing instruments, and moving to music. In addition to general music, students also have the opportunity to be a part of a music ensemble and perform in both winter and spring concerts. Students in 3rd grade learn to play the recorder and have a recorder performance in June. Students in 4th grade participate in chorus and have performances both in December and May. Learning to develop both vocal and instrumental skills allows students to apply what they have learned about music from K-2 and expand their knowledge of music to deepen their connection to the arts. Participating in an ensemble also teaches students to learn to work together as a team and cooperate with others.

Students in grades 5-8 have the opportunity to continue studying music and join both choral and instrumental ensembles. General music is also offered as an elective for students to take in grades 5-7. The goal of the Middle School Music Program is for students to continue developing their music literacy knowledge by performing more challenging pieces that include two and three part harmonies, complex rhythms, articulations, and a variety of dynamic and tempo markings. Participating in a musical group allows students to further develop their appreciation and understanding of music. Students also learn about discipline of practice and collaborating with others to create a work of art.

STEAM

Science, Technology, Engineering, Arts and Mathematics: Students in grades K-2 attend STEAM class once a week. STEAM equips learners with "future-ready" and practical skills while integrating creativity. Technology is used at East Moriches to enhance the curriculum and will give students the opportunity to know how to live productively and safely in a technology-dominated world. Grades K-2 have 1:1 iPads, allowing the seamless integration of technology into the curricular program and classrooms. This includes understanding the essential features of digital technologies, why and how they work, and how to communicate and create using these technologies.

FLES

Students at the elementary levels receive Spanish FLES (Foreign Language in the Elementary School). The goal of the FLES program is to introduce students to the Spanish language and culture and to establish connections between the student's native language(s) and culture(s) and the target language. The FLES program incorporates language, traditions, customs, practices, and strategies that will be continuously learned and expanded upon through eighth grade.

PHYSICAL EDUCATION

PHYSICAL EDUCATION CLASSES: All students are required to participate in physical education unless they have a written excuse from a doctor or the school nurse. All students are required to wear sneakers.

HEALTH SERVICES

SCHOOL NURSES: Our school nurses are available every day. Should a child feel ill or need medical attention, he/she should go to the nurse's office. All school and athletic injuries/accidents **must** be reported to the nurse.

MEDICATION POLICY: Medications will be administered in school only in compliance with New York State regulations. Medications will be given only with a written order from a licensed health care professional and the written permission of the parent/guardian of the student. A form is available on the school website or from the nurse for this purpose. The medication is to be in the original container, bearing pharmacy label, and must be brought to the nurse's office by a responsible adult. **Students are not permitted to carry any medications, whether prescription or over-the-counter, at any time.**

PHYSICAL EXAMINATIONS: Physical examinations are mandatory for students entering school for the first time as kindergarten students or transfer students. They are also required for students entering Grades Pre-K or K, 1, 3, 5 and 7. The New York State School Health Examination Form can be used for any child requiring a physical examination. Seventh grade students are eligible for Interscholastic sports. This physical is combined with the seventh grade sports physical. It is required that physicians indicate a child's BMI (Body Mass Index) on their physical examination forms. Dental Health Certificates took effect on September 1, 2008.

MEDICAL NOTES: If a student has a note from a doctor limiting physical activity, such note should be brought to the school nurse. The school nurse will contact the child's teacher/teachers as necessary. All students with physical injuries (casts, crutches, splints, stitches, certain types of braces, etc.) will be excused from gym/recess. Before a student may resume normal activity, a doctor's note is required.

IMMUNIZATION REQUIREMENTS: Each student must present a record of immunizations upon registration that is signed and stamped by a physician or certified clinic. New York State Law Section 2164 requires certain immunizations (shots) to enter and attend school. Students will not be allowed to attend classes without proper immunization. **On 6/13/19, New York State eliminated the religious exemption from vaccinations for school attendance.** Information is available on the New York State Department of Health website at: https://www.health.ny.gov/prevention/immunization/schools/. Students with legitimate health reasons, with proper documentation to certify the condition, may be excluded from the requirements at the discretion of the Board of Education (Policy No. 7305.1). Please check with your health care provider as soon as possible to make sure that your child has all the needed immunizations. Intervals between doses should be in accordance with the Advisory Committee on Immunization Practices (ACIP). Listed below is a summary of dosing requirements.

- 4-5 doses – Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTap/DTP/Tdap)
- 1 dose – Tdap (Entering 6th grade)
- 1 dose – Meningococcal conjugate vaccine (MenACWY) (By 7th grade)
- 3-4 doses – Polio vaccine (IPV/OPV)
- Measles/Mumps/Rubella (MMR) vaccine – 1st dose on or after student's own first birthday and 2nd dose before entrance into Kindergarten.
- 3 doses - Hepatitis B vaccine
- 2 doses – Varicella (chickenpox vaccine)
- A current negative skin test (PPD) Mantoux for tuberculosis (District requirement)

CONCUSSION MANAGEMENT SCHOOL/ASTHMA MANAGEMENT POLICIES: The Board of Education recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activity and can have serious consequences if not managed carefully. Therefore, the District adopted policies to support the proper evaluation and management of head injuries and asthma management. Please see attached policies for further information. If you have any questions, please contact the school nurse.

ACADEMIC INTERVENTION SERVICES (AIS)/RESPONSE TO INTERVENTION (RTI)

These services are available to all students in Grades 5-8. They are intended to assist students at risk of not achieving the minimum performance level designated by the State Education Department. Services may include:

- Additional instruction before, during or after school
- Counseling
- Scheduling options
- Small group instruction
- Lower student-teacher ratio

Parents will be notified if a student requires A.I.S. Teachers will complete formal and informal assessments and recommend students to the Principal or RtI Coordinator. The Principal or RtI Coordinator will determine the duration and intensity of services. Written notification and progress reports will be provided to the parent/guardian.

The East Moriches Elementary and Middle School follows an RtI model for ELA and Math. Throughout the year, students will receive support based on continuous progress monitoring on an as needed basis.

PARENT-SCHOOL COMMUNICATION

The administration and staff of the East Moriches School have always encouraged direct parent-teacher communication as being the most helpful to everyone involved. If you have a question, comment or concern – or seek information about your child's progress – please speak directly to your child's teacher. Should you have any problems communicating at this level, please feel free to speak to the building Principal.

PARENT-TEACHER CONFERENCES

Phone Conference Requests: Please call the main office at (631) 878-0162 and leave a message with the secretary. She will place a note in the appropriate teacher's mailbox with your request to return your phone call. You may also ask to leave a voice mail message for any teacher.

Individual Parent-Teacher Conferences:
Parents are always welcome to call the school for a conference appointment with the teacher whenever they feel the need to discuss their child's progress.

Middle School Conferences:
Parents/Guardians in Middle School may want to meet with more than one teacher at a time. Please contact the Guidance Counselor to arrange a group conference.

SPECIAL EDUCATION

The Committee on Special Education (CSE): It is the goal of the East Moriches School District to provide each student with a "free and appropriate public education in the least restrictive environment." The purpose of this Committee is evaluated and determine whether a child is a student with a disability and whether the disability impairs or affects his/her learning, to ascertain the particular needs of the child and to recommend an appropriate educational program to meet those needs. To meet the needs of students with disabilities, the district provides a continuum of programs – including but not limited to, consultant services, integrated co-teaching, and special class programs. Related services including, but not limited to, physical, occupational, speech/language, counseling, hearing and vision services.

The Committee on Pre-School Special Education (CPSE) serves the same function as the CSE except that it is concerned with identifying pre-school children, ages 3-5, who may have a handicapping condition. Contact the special education office for information.

STUDENT SUPPORT SERVICES

GUIDANCE AND COUNSELING

Guidance and counseling services are aimed at helping students to be successful in their academic goals and interpersonal relationships. The school counselor works closely with classroom teachers to monitor student progress and assist students in planning programs of study. The school counselor also acts as a liaison between our three receiving high schools and the East Moriches School District.

SCHOOL PSYCHOLOGIST

School Psychologists are available to East Moriches students for counseling services, evaluations, behavior interventions, crisis intervention, and parent training. School Psychologists are also involved in the identification and placement of students, preschoolers, and children who receive early intervention services. School Psychologists will act as liaisons between our three receiving high schools and the East Moriches School District. A School Psychologist is a member of the Response to Intervention Committee (RtI) and a member of the Committee on Special Education (CSE).

SPEECH AND LANGUAGE SERVICES

Speech and language pathologists are employed by the District to work with students having a speech or language impairment and to help overcome learning problems caused by these difficulties. Call the Special Education Office to contact the Speech and Language pathologists.

NEEDS BASED INSTRUCTION IN READING AND MATH

Staff is available to work with students who have been evaluated and screened by benchmark reading and math assessments. If your child requires Needs Based Instruction, the parent/guardian will be notified by your child's classroom teacher.

ENGLISH AS A NEW LANGUAGE (ENL)

The ENL program is available to students whose native language is other than English and/or whose communication skills are affected by the primary (non-English) language spoken at home.

WORKING PAPERS

Children who seek employment between the ages of 14-18 require working papers. Applications and working papers are issued in the guidance office of the Middle School or at any of our receiving high school guidance offices. The completed application must be signed by a parent or guardian and an applicant must have a physical examination before papers can be issued. Many of our students have had the appropriate physical already. This information can be obtained through our school nurse.

STUDENT CONDUCT AND DISCIPLINE

PROJECT SAVE
Safe Schools Against Violence in Education Act

A law was passed by the New York State Legislature and took effect on November 1, 2000. The law is known as Project SAVE, "Safe Schools Against Violence in Education Act."
The law increases penalties for:

- Anyone who assaults a teacher or other school employee on school grounds, and
- Anyone who is not a student at the school who assaults a student on school grounds

The law makes these assaults Class D felonies. It is now more important than ever to engage in responsible behavior on school grounds.
All students have the right to diligently pursue their education and must respect other people's rights to pursue their education. Students have the right to learn and teachers have the right to teach. The Board of Education has developed an extensive policy on student conduct and discipline in accordance with N.Y.S.E.D. and S.A.V.E. legislation. Section I outlines a Bill of Rights and Responsibilities. Section II outlines a discipline code for student behavior. Section III outlines a range of penalties, the type and extent of which shall be determined by the building Principal or Superintendent.
In addition, the Board of Education adopted a dangerous instrumentalities and weapons in school policy prohibiting dangerous weapons in the school. All guidelines and rules are in effect during school and at any school sponsored activity or event.
Please be sure to read Board of Education Policy No. 1300 in its entirety. If you have any questions, contact the Principal.

CODE OF CONDUCT/DASA POLICY

The East Moriches School District is committed to schools that are safe, secure, and orderly environments for students and all staff members, ensuring that students are capable of learning to their greatest benefit. Attached is the Board Policy 7502 Code of Conduct which includes a listing of offenses with a description and associated consequences, the Board Policy 7502.1 Dignity for All Students Act, associated forms, and definitions of offenses. These guidelines will help students adhere to the policy by establishing programs and services that will assist in creating a safe learning environment. If you have any questions, please contact the Principal.

GENERAL BUILDING RULES

1. **Respect** all students and staff.
2. **Gum chewing** is not permitted at any time in our building or at any school function.
3. **Backpacks, hats, head gear and sunglasses** are not to be worn indoors during the instructional day.
4. **Running** is not permitted in the hallways, classrooms or cafeteria.
5. **Offensive language** will not be tolerated.
6. **Verbal or physical intimidation** of others will not be tolerated.
7. Cell phones, smart watches, iPod (music players), cameras, computer/video games, headsets, skates, scooters, and skateboards or any item not considered necessary for the educational process are not permitted in school or at any school function. The school district will not be responsible for lost or stolen items listed above.

SCHOOL DRESS

All clothing should be appropriate to an educational setting and not distracting to the educational process or offensive in tone or language. Extremely loose fitting clothing, clothing that is too short or too revealing is not permitted. All clothes should cover undergarments completely when a hand is raised. All shorts/skirts must be no shorter than the length of the students arms/fingers extended at ones side. Spandex shorts and skin tight leggings are considered an undergarment and are unacceptable as appropriate school attire. All clothes should cover the mid section completely. Heavy chains, spiked jewelry, jewelry that represents weapons, wallet chains, drugs or violence are not permitted. Extremes in hair styling and/or color will be prohibited. The Principal will determine if a student's dress is inappropriate. The student will have the opportunity to change or to cover offending clothing. If a student demonstrates a pattern of dressing inappropriately, he/she will be considered insubordinate and disciplined accordingly.

TRANSPORTATION

Transportation between home and school shall be provided at district expense to students in kindergarten through eighth grade. The district will contract for the transportation for students to and from school, field trips, and extracurricular activities. Please see attached **BOE Policy 7403** (Student Transportation Provided by School) for more information.

BICYCLES

Any student who chooses to ride their bicycle to school must wear a helmet. Any student not wearing a helmet may have their bicycle confiscated, assigned after-school detention and riding privileges revoked. Students who ride bicycles to and from school are responsible for securing them on the bike racks. All students are advised to follow the "helmet laws". E-bikes and motorized scooters are not permitted at any time or on school grounds.

VANDALISM

Students found tampering with or destroying any school equipment will be subject to an immediate minimum 3-day suspension. This includes computers, printers, telephones, televisions, etc.

REMINDER

CELL PHONES, SMART WATCHES, CAMERAS, SKATEBOARDS, ROLLER BLADES, SHOES WITH WHEELS, SCOOTERS, RADIOS, EARPODS, HEADSETS, LIGHTERS, WATERGUNS, MECHANICAL/ELECTRONIC GAMES, TRADING CARDS OR ANY OTHER ITEM THAT DOES NOT HAVE AN EDUCATIONAL VALUE ARE NOT PERMITTED IN SCHOOL AT ANY TIME WITHOUT PRIOR PERMISSION FROM THE PRINCIPAL. ITEMS WILL BE CONFISCATED AND RETURNED TO PARENT/GUARDIAN. CONSEQUENCES WILL BE ADMINISTERED BY THE PRINCIPAL.

THE ITEMS LISTED ABOVE MAY NOT BE STORED IN BACKPACKS OR LOCKERS IN AN EFFORT TO CIRCUMVENT SCHOOL RULES. THESE RULES APPLY TO ALL SCHOOL EVENTS; IE: SPORTS, CONCERTS, ETC.

SCHOOL BUS RULES

Riding the school bus is a privilege. The bus driver has the authority to maintain discipline on the bus. Infractions of the rules will be brought to the attention of the school Principal. Inappropriate conduct on the bus can result in suspension of bus privileges from 1 to 5 days at the discretion of the building Principal. Suspension beyond 5 days is at the discretion of the Superintendent of Schools **(BOE Policy No. 7502)**. If such occurs, it is the parent's responsibility to transport the child to and from school. Parents are asked to review the following bus regulations with their children:

1. Be at the bus stop on time.
2. Remain seated until the bus stops at the school or your bus stop.
3. Do not put head or arms out the window.
4. Use of tobacco, vape pens, drugs or alcohol is forbidden.
5. Quarreling, fighting, rough play, shouting, swearing or foul language will not be tolerated.
6. Pupils should not carry any item on the bus of the nature, size and shape which could be dangerous to other passengers or could distract the bus driver from the safe operation of the bus.
7. Bus drivers will be treated with courtesy at all times.
8. Parents will be held responsible for any vandalism to the buses.
9. Gum chewing or eating on buses is not permitted during regularly scheduled bus runs.
10. Headsets may not be used on buses.
11. Cross only in front of the bus at the direction of the bus driver (approximately 10 feet).
12. When waiting for the bus, do not cross the street until the bus arrives and the red lights are flashing.
13. K-4 students may have a note if picked up by an adult. Middle school students are dismissed at 2:57 p.m. and may either walk, ride a bike or take the bus at their discretion.
14. For childcare purposes only, a student is permitted to take a different school bus to and from school. Written requests from parents is requested and minimum of 3 school days is needed to make arrangements.

MIDDLE SCHOOL

MIDDLE SCHOOL PROMOTION POLICY (GRADES 6, 7 & 8)

As per Board of Education Policy No. 6305 (Retentions), any student who fails more than two (2) major subject areas (English, Math, Science, Social Studies or Foreign Language) **OR** who fails one (1) major subject and two (2) non-major subjects shall be retained. If said student attends a New York State approved summer school and passes the necessary course(s), the student shall at that time be promoted.

At the close of the school year, the guidance department will notify the parents of any student who must attend summer school to be promoted. Summer school arrangements, including cost and transportation, are the responsibility of the student and his/her parents. Please be aware that the East Moriches School District does **not** provide a summer school program. Therefore, it is to your advantage not to rely on this method of promotion. **(See Appendix BOE Policy No. 6305)**

STUDENT EVALUATION

Grades 7-8: Cumulative averages at the bottom of the report card are used to select honor roll students and students eligible to be considered for National Junior Honor Society selection. Individual subject area averages are used when determining promotion status. Any individual grade or subject area average **below 65** is considered a failing grade for that course. The minimum grade per quarter is as follows: 1st quarter 60%, 2nd – 4th quarters 55%. Regents' classes will be exempt from using a minimum grade for any quarter.

HONOR ROLL REQUIREMENTS 7&8

Honor Roll	High Honor Roll
Cumulative Average - 90-94	Cumulative Average - 95-100

(Rounded averages with no grades lower than 80 percent)

HUSON-AFTERMAN CHAPTER OF THE NATIONAL JUNIOR HONOR SOCIETY

Selection to this Honor Society is made by a committee of teachers (Faculty Council) based on the recommendations from school faculty members. In order to be considered eligible for selection, a student must maintain a quarterly cumulative average of 95%. Candidates meeting this eligibility standard shall then be evaluated on the basis of service, leadership, character and citizenship. *Students who qualify academically are not ensured selection.*

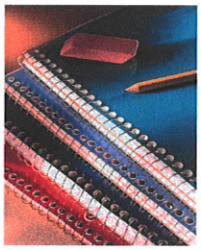
The Faculty Council will survey academically eligible students to determine interest in membership and to obtain information regarding leadership, service and citizenship activities. However, such surveys should not be considered applications for membership. You cannot apply for membership. Membership is an honor bestowed by the faculty and a review of information gathered does not guarantee selection.

A member is never automatically dismissed for failing to maintain standards. Members should understand fully that they are liable for dismissal if they do not maintain the standards that were used as a basis for their selection. **Please see National Junior Honor Society Chapter Bylaws page 47 for additional information.**

VALEDICTORIAN AND SALUTATORIAN

The school has established a rank order of students for the sole purpose of selecting the Valedictorian and Salutatorian for our graduation ceremonies in June. All courses except Pass/Fail are included with the following modifications:

- Grades in Regents courses will receive a weighted grade of 1.05.
- Grades in all other courses will reflect the actual grade.
- Grades for all four quarters of seventh grade will be counted along with the first three quarters of eighth grade. An average will be taken by dividing the total points earned by the total number of grades.
- Only seventh grade music grades will be counted. Should a student take more than one music course, the course with the higher grade will be used for this purpose.
- Averages will be taken to the third decimal point, if necessary. If there is a tie at this point, two valedictorians and/or salutatorians will be named.
- Class ranking and weighted averages do not appear on report cards or any other records. Only actual, non-weighted grades are recorded.



CHOOSING A HIGH SCHOOL

The eighth grade students and their parents may choose one of three surrounding high schools (Center Moriches, Eastport/South Manor, Westhampton Beach) to complete their 9-12 education. In order to facilitate this choice, all 8th grade students have the opportunity to attend high school orientations. Each of the schools also gives parents an opportunity to attend an evening presentation of their program offerings. We encourage all parents to attend all presentations before deciding on their choice of high schools. Once selected, students will be individually scheduled at our school by a guidance counselor from the selected high school. Our guidance counselor will facilitate this process. Student's choice of high school will not be changed after March 1st of the current school year (BOE Policy No. 7304). Students must complete a full year of school and may make a request to change high schools for the following school year. This request must be in writing to the East Moriches Superintendent of Schools no later than March 1st of the current school year. All requests are subject to approval by the Superintendent from East Moriches School District and the requested high school.

INTERSCHOLASTIC SPORTS

Eligibility: A wide variety of athletic activities are offered during the year for 7th and 8th grade students. Students are encouraged to try out for and participate in as many different activities as possible. All interested candidates who are **academically eligible (See appendix BOE Policy No. 6511 Academic Eligibility Policy)** for a team must pass the required physical examination given prior to the upcoming school year. A signed parental permission slip is also required for participation. Physicals are performed during the summer months by appointment only.

Sports Physical Forms will be sent home with students. Appointments for sports physicals must be arranged with the school nurse.

Sports Offered

Fall Sports: Boys' Soccer and Girls' Soccer, Boys' Cross Country and Girls' Cross Country, Football
Early Winter Sports: Boys' Basketball and Girls' Volleyball
Late Winter Sports: Boys' Volleyball, Wrestling; Girls' Basketball
Spring Sports: Boys' Baseball and Girls' Softball, Girls' Lacrosse; Boys' Lacrosse

Participation Requirements: A team member is committed to be at all practices and games unless they are absent or have a note from a parent that excuses them for a scheduled appointment. ***Students must attend school on the day of an activity for more than half of the day.**** Continued participation on any team is dependent on displaying proper school behavior and good sportsmanship. Coaches will provide athletes with all rules and expectations. **Section XI requires a minimum number of practices prior to competition. Please ask your child's coach for this information or check the Section XI website at www.sectionxi.org.**

Participation in High School Athletic Programs: The New York State Selection Classification Policy allows students in New York State to compete at the high school level for a maximum of six years. **(See appendix BOE Policy No. 6510.1)**

Concussion Management School Policy: The Board of Education recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activity and can have serious consequences if not managed carefully. Therefore, the District adopted a policy to support the proper evaluation and management of head injuries. Please see attached BOE policy 7310 for further information. If you have any questions, please contact the school nurse.

Transportation: A schedule of games will be sent home at the start of every season. Teams will be transported to and from away games via school bus. Parents are encouraged to attend these games but must provide their own transportation. Parents must provide transportation to and from all practice sessions and after all games. All students are to be picked up in the front of the school building. (No cars are allowed to enter the back parking lot at the middle school.) Athletic schedules can be accessed at www.sectionxi.org.
The Elementary School gymnasium and fields will be used for interscholastic athletics. Please check the schedule.

Spectator Rules: Students and parents are invited to attend interscholastic sports events. It is expected that all spectators abide by the following:

1. Display good sportsmanship (no booing or derogatory remarks).
2. Spectators/parents are not to engage in verbal or physical confrontations with players, coaches, and/or spectators.
3. No food, gum or drinks will be permitted in our school gymnasium at any time.
4. No bikes, animals or other such obstructions will be permitted on the outdoor playing fields or spectator areas.
5. Parents and spectators are not to speak with players or approach the benches during games.
6. No spectators or parents can attend practices.
7. Outside spectators will not be permitted back into the school building after the close of the regular school day. Therefore, arrangements must be made with parents prior to all games for transportation home.
8. Anyone who does not follow the above rules or does not follow directions of supervising chaperones will lose his/her privilege of attending future games.

Supervision: Supervision will be provided during game time only. Games usually start at 4:00 p.m. Student spectators will not be supervised before games or after games and may not remain in the building. Therefore, please arrange to pick up your child promptly after each game. Attending these events is a privilege.

*** See Page 1 – Extracurricular Activities**

BOARD OF EDUCATION POLICIES

S.A.V.E. (SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION ACT) DEFINITIONS

"Disruptive student" means an elementary or secondary student under the age of 21 who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom.

"Parent" means parent, guardian or person in parental relation to the student.

"School Property" means in or within any building, structure, athletic playing field, playground, parking lot, or land contained within the real property boundary line of a public line of a public elementary or secondary school; or in or on a school bus as defined in Vehicle and Traffic Law 142.

"School Function" means any school-sponsored extra-curricular event or activity.

"Violent student" means a student under the age of 21 who:

1. Commits or threatens to commit an act of violence upon a school employee, or attempts to do so.
2. Commits or threatens to commit, while on school property or at a school function, an act of violence upon another student or any other person lawfully on school property or at a school function, or attempts to do so.
3. Possesses, while on school property or at a school function, a weapon.
4. Displays, while at/on school property or at a school function, what appears to be a weapon.
5. Threatens, while on school property or at a school function, to use a weapon.
6. Knowingly and intentionally damages, destroys or threatens to destroy the personal property of any school employee or any person lawfully on school property or at a school function.
7. Knowingly and intentionally damages, destroys or threatens to destroy school district property.

"Weapon" means a firearm as defined in USC 921 for purposes of the Guns Free Schools Act. It also means any other gun, BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, dagger, dirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, sling shot, metal knuckle knife, box cutter, cane, sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb or other device, instrument, material or substance that can cause physical injury or death.

STUDENT CONDUCT AND DISCIPLINE

The following bylaw is enacted in accordance with the Regulations of the Commissioner of Education, Part 100.2 (1).

Section 1 Bill of Rights and Responsibilities of Student Rights

Rights of Students

Education in a free society demands that students be aware of their rights and learn to exercise them responsibly. To this end, students have a right to:

1. Be educated in a setting that is physically safe, emotionally secure and intellectually stimulating; to be safe as stipulated in the Board's DASA Policy 7502.1.
2. Learn as they become developmentally capable;
3. Be informed of all school rules;
4. Have school rules enforced consistently and fairly;
5. Expect communication and cooperation between the school and home on discipline matters; and
6. Expect that school officials and parents will look out for the best interest of each student.

Responsibilities of Students

Students attend school so that they may develop to their fullest potential. With this in mind, each student is expected to:

1. Accept responsibility for his/her actions;
2. Respect the rights of others, including his/her right to secure an education in an environment that is orderly and disciplined;
3. Attend school on a regular basis;
4. Be punctual at all times;
5. Complete class assignments and other school responsibilities by established deadlines;
6. Show evidence of appropriate progress toward meeting course and/or diploma requirements;
7. Respect school property and help to keep it free from damage;
8. Obey school regulations and rules made by school authorities and by student governing body;
9. Recognize that the teachers assume the role of a surrogate parent in matters of behavior and discipline when at school, as well as during any school-sponsored activities;
10. Contribute toward establishing and maintaining an atmosphere that generates mutual respect and dignity for all, and
11. Become familiar with this code and seek interpretation of parts not understood.

Section 2 – Discipline Code for Student Behavior

A student shall be subject to disciplinary action in relation to the following:

(a) Being under the influence of an alcoholic beverage, drinking an alcoholic beverage or being in possession of an alcoholic beverage on the school premises (including building and grounds) or at a school-sponsored function or on a bus going to or from a school function or a school-sponsored function;

(b) The use, possession, sale or gift of any drug or controlled substance, including marijuana, or any instruments for the use of such drugs, controlled substance or marijuana, such as a pipe, syringe or other paraphernalia, while on school premises (including buildings and grounds) or at a school-sponsored function or on a bus going to or from a school function or school-sponsored function. Excepted is any drug/medication taken in accordance with a current prescription signed by a physician which is to be taken by that particular student at the time in question.

This drug/medication must be brought to the school nurse by a parent or other designated adult and must also be accompanied by a written request from the parent to administer the medication as specified by the physician. The medication must be in the original drugstore container.

(c) Stealing, lying, cheating, plagiarism, or other acts of dishonesty.
(d) Verbal or physical intimidation.
(e) Fighting or causing physical harm to another.
(f) Pronounced disrespect toward a staff member.
(g) Possession or use of firearms, knives or other weapons.
(h) Using profane, vulgar, abusive language or words which may incite another person.
(i) Selling, using or possessing obscene material, laser pens.
(j) Lateness for, missing or leaving school or class without permission or excuse given by a faculty member.
(k) Any willful act which disrupts the normal operation of the school community.
(l) Smoking a cigarette, cigar or pipe or using smokeless tobacco on school premises (including buildings and grounds) or on a bus going to or from a school function or a school-sponsored function.
(m) Any conduct that endangers the health & safety of students and/or staff.
(n) Any substantially disruptive behavior

Section 3 – <u>The Range of Penalties</u>

The range of penalties which may be imposed for the conduct set forth in Section 2 is as follows:

(a) Verbal warning;
(b) Written warning;
(c) Written notification to parent;
(d) Counseling;
(e) Probation;
(f) Reprimand;
(g) Detention;
(h) Suspension from transportation;
(i) Suspension from athletic participation;
(j) Suspension from social or extracurricular activities;
(k) Suspension from other privileges;
(l) Exclusion from a particular class;
(m) Involuntary transfer;
(n) Suspension.

The type and extent of punishment shall be determined by the building Principal or Superintendent, according to No. 7502 of present Board Policy. Such disciplinary measures shall be appropriate to the seriousness of the offense and, where applicable, to the previous disciplinary record of the student. Any suspension from attendance upon instruction may be imposed only in accordance with Education Law 3214(3).

7505 DANGEROUS INSTRUMENTALITIES AND WEAPONS IN SCHOOL

The Board of Education, cognizant of its responsibilities to provide for a safe and healthy environment wherein students can learn, sets forth and establishes a policy prohibiting dangerous instrumentalities and weapons in school.

No student or staff member shall possess upon school premises any dangerous instrumentality, firearm, dangerous chemical, explosive device, or weapon.

For the purposes of this policy, a firearm is any weapon, including a starter gun, which will, or is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of such weapon; any firearm muffler or silencer; or any destructive device. The term firearm does not include an antique firearm.

A weapon is defined as any instrument capable of inflicting bodily harm. Included within the definition of weapon, but not intended as a limitation on the definition, are switchblade knives, gravity knives, pilum ballistic knives, cane swords, electronic dart guns, chukka sticks and Kung-Fu stars. The aforestated enumeration of weapons is not intended to be exhausted but merely illustrative. Dangerous instrumentalities are defined as items or implements which under the circumstances in which such instrumentalities are used, attempted to be used, threatened to be used are readily capable of inflicting bodily harm.

School premises shall mean school grounds, buildings and/or facilities, whether owned by the school district or leased to the school district and shall also include school buses.

An exception to the prohibition set forth in this policy may be made with prior approval and arrangements made with the Superintendent, in an instance where a weapon is part of a dramatic or music performance, or is used as an artifact in an instructional unit.

New York State peace officers and police officers are the only individuals permitted upon school premises to have a weapon, dangerous instrumentality or firearm in their possession.

After a hearing pursuant to NYS Education Law §3214, any student having been found guilty of bringing a firearm upon school premises shall, as a penalty, be suspended for a period of one year, provided that the Superintendent, after considering the totality of the circumstances surrounding the offense, and the student's previous record, shall have the authority to modify the one year penalty on a case by case basis. Nothing herein shall be construed as a limitation upon the discretionary power of the Superintendent to recommend or impose disciplinary penalties in regard to any infraction of this policy which involves possession of dangerous instrumentalities or weapons which are not firearms. Further, nothing in this policy shall be construed to limit any rights possessed by students classified as disabled.

Ref: The Gun Free Schools Act 1994
NYS Education Law §3214

Date of Adoption: June 29, 1994

6000 INSTRUCTION

6305 RETENTION POLICY

1. It is the teachers' responsibility to properly assess each student's progress during the school year and determine the best educational setting for each individual student for the following school year. If the academic growth of a student has not been sufficient to place the student in the next grade for the following year, and social and emotional considerations have been fully examined, the teacher shall recommend to the Principal that the student be retained. It shall be the duty of the Principal to make a final determination of this matter.

2. For Grades 6, 7 and 8, any student who fails at least two (2) major subjects (English, Math, Science, Social Studies, Foreign Language), or fails one (1) major subject and at least two (2) non-major subjects, that student shall be retained. If said student attends a New York State approved summer school program and passes the necessary courses whereby the above conditions no longer apply, the student shall, at that time be promoted. If a teacher or teachers feels that unusual social conditions exist whereby a student who would ordinarily be retained under part (2) of this policy should be socially promoted, then the said teacher or teachers shall recommend to the Principal, in writing, that such student be socially promoted. The Principal shall consider the recommendation, make further inquiries when necessary, and make a final determination of the matter.

3. Parents/guardian of a student being retained will be notified in writing. Parents/guardian shall have the same rights of written notice and to appeal to the Superintendent of Schools.

Date of Revision: May 30, 2001

INTERNET POLICY #6701

The Internet is available to students and teachers in the East Moriches School District. BOCES along with the Board of Education believes that the Internet offers vast, diverse and unique resources for both students and teachers. Their goal in providing this service to teachers and students is to promote educational excellence in schools by facilitating resource sharing, innovation and communication.

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. The key concept underlying the Internet is interconnectivity – something that will allow administrators, teachers, and, more importantly, students to access an unparalleled array of communication and information resources. Students and teachers have access to general Internet tools including, but not limited to: electronic mail (e-mail); Listservs; UseNet News; File Transfer Protocol (FTP); Telnet; Gopher and the World Wide Web. Students may access many University Library Catalogs, the Library of Congress, and Databases.

The Board of Education is committed to optimizing student learning and teaching. The Board considers student access to a computer network, including the Internet, to be a powerful and valuable educational and research tool, and encourages the use of computers and computer-related technology in district classrooms solely for promoting learning and teaching. The computer network can provide a forum for learning various software applications and, through online databases, bulletin boards and electronic mail, can significantly enhance educational experiences and provide statewide, national and global communication opportunities for staff and students.

All users of the district's computer network and the Internet must understand that use is a privilege, not a right, and that use entails responsibility. The Superintendent of Schools and the Principal of the building have established regulations governing the use and security of the district's computer network. All users of the district's computer network and equipment shall comply with this policy and those regulations. Failure to comply may result in disciplinary action as well as suspension and/or revocation of computer access privileges.

Each student entering East Moriches Schools receives a copy of the East Moriches Internet Access Policy and the Internet Access consent and waiver form. The school must receive the consent and waiver signed by the student's parent/guardian before the student is allowed access to the Internet. A full text copy of the policy is available from the school.

Date of Revision: January 27, 1999

6510.1 SELECTION/CLASSIFICATION MIDDLE SCHOOL STUDENTS PARTICIPATION IN HIGH SCHOOL ATHLETIC PROGRAMS

The Commissioner's Regulation Section 135.4(c)(7)(ii)(a)(4) provides that:

> "A Board of Education may permit pupils in grades no lower than seventh to compete on any senior high school team, or permit senior high pupils to compete on any teams in grades no lower than seventh, provided the pupils are placed at levels of competition appropriate to their physiological maturity, physical fitness, and skills in relationship to other pupils on those teams in accordance with standards established by the Commissioner."

The New York State Selection Classification Policy allows students in New York State to compete at the high school level for a maximum of six years. Students who are considered capable of competing at a higher level than their chronological age or grade would normally permit, must pass a screening as set forth by the New York State Board of Regents and align with Learning Standards 1 and 2. The views of the East Moriches Board of Education are shared with the State Education Department (SED), The New York State Athletic Administrator's Association (NYSAAA) and the New York State Public High School Athletic Association (NYSPHSAA).

The intent of this policy is to provide for East Moriches students in grades 7 through 8 a mechanism to participate safely at a level of competition based upon readiness rather than age and grade. This policy aims at the few select students who can benefit from such placement because of their level of readiness. It will also be fairer to other students on the modified level.

- The student(s) are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the State Department of Education in its Athletic Placement Process adopted February 2015 upon the student's successfully completing the Athletic Placement Process for the requested sport and level and, in addition, meets the additional criteria set forth below. The student(s) must maintain an 80 or better average before being considered for selection classification.

- The student(s) must demonstrate good character as deemed by the building principal.

- Students and their families understand that the East Moriches UFSD will not provide transportation or any means of financial support.

- The East Moriches Board of Education maintains control over the process.

- These pupils must be selected to participate in a starting position in the sport that the pupil will be classified to compete on a varsity level.

- Pursuant to NYSPHSAA Transfer Rule, if a student plays varsity level sports for a high school, the student must attend that high school upon graduation from 8th grade or lose one year of high school sports eligibility.

First Reading:	September 29, 2010
Date of Adoption:	September 29, 2010
Revision:	October 27, 2010
Revision:	September 28, 2011
Revision:	October 29, 2014
Revision:	November 18, 2015

6511 ACADEMIC ELIGIBILITY FOR INTERSCHOLASTIC SPORTS AND EXTRA-CURRICULAR ACTIVITIES

A sound educational philosophy provides for academic learning as a district's first priority also recognizing the importance of extra-curricular activities in the development of character and responsibility. Eligibility, therefore, should be based upon both academic achievement and social growth, which includes general school behavior.

The following guidelines should be followed in considering a student's eligibility for participation in interscholastic sports and extra-curricular activities that require two or more hours of participation per week on a regular basis:

Report Card Eligibility

A student will become ineligible for participation in any sport or extra-curricular activity if he/she fails two or more subject areas in any given report card period. Once the student becomes ineligible they will be put on probation for the rest of the season and academic performance will be monitored. If, after two weeks, the student shows significant effort and improvement, they will be eligible to participate. The student will continue to be monitored for the remainder of the season. If at any time during the probation period a student's progress report reflects poor effort or behavior, that student will become ineligible until the next report.

Fall season eligibility based on previous June report card (4th quarter)
Early winter season based on November report card (1st quarter)
Late winter season based on January report card (2nd quarter)
Spring season based on April report cared (3rd quarter)

However, students not playing a season because they were ineligible from a previous report card period will be able to participate in try-outs for the next new season or extra-curricular activity upon verification that they are meeting all eligibility requirements at the time the next new season begins. (Verification forms can be obtained in the Guidance Office).

Progress (5 Week) Report Eligibility

Students who meet report card eligibility but receive "in danger of failing" comments or negative behavioral comments on a progress report must work with their coaches and classroom teachers to correct the situation. This will be noted in the student's progress report. If a student cannot verify that progress is being made in any of the questionable areas, he/she may be subject to limited participation in such activities. Such limitation may include limiting playing time, limiting practice time, limiting game participation, requiring mandated extra-help sessions, or include any other steps a coach, in consultation with classroom teachers, may deem necessary to ensure academic progress or behavioral changes. If a student cannot meet academic requirements at the time of report card distribution, he/she will be ruled ineligible for the next season.

Behavioral Eligibility

A student may be considered ineligible for a sport or extra-curricular activity if he/she exhibits unacceptable behavior in school or on a team. Student ineligibility for reasons other than academics may be ruled on at any time during sports or activity season. All parties involved will have input into deciding behavioral eligibility. The final decision will rest with the Principal.

Furthermore:

1. A student roster for participation in sports and major activities will be posted in the faculty room for teacher awareness and input.

2. A student who does not meet promotion criteria will be considered ineligible to participate in the Fall season of the next school year.

3. Students must be in regular attendance on the day an activity is scheduled. Students who are late to school, unless they submit a written legal excuse, will be not be permitted to participate in any sport or major activity scheduled for that day. Any student not attending at least ½ day of school may not participate in any extracurricular activity or sport for that day – regardless of the reason.

4. A student participating in interscholastic sports must participate in physical education class on any given day to be eligible to participate in any interscholastic sports program on that day.

5. A student who has been suspended may not participate in any school activity for the duration of that suspension.

6. Any disputes arising out of this policy or its interpretation will be reviewed by the Principal whose determination will control.

Date of Adoption: March 26, 1997
Date of Revision: March 29, 2006

The rules of conduct will apply to all East Moriches students. The violation of one or more of them in whole or in part, will result in an appropriate disciplinary action following the Student Discipline Code chart (found at the end of this policy). These rules of conduct apply in the classroom, on all school grounds, on school buses, in all school activities such as assemblies, field trips and athletic events, and while participating as a representative of the East Moriches Schools.

Definitions:

- **Harassment/Bullying** means the creation of a hostile environment by conduct or by threats, intimidation or abuse, including cyberbullying as defined in Education Law Section 11(8), that
    - Has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical well-being; or
    - Reasonably causes or would reasonably be expected to cause a student to fear his or her physical safety; or
    - Reasonably causes or would reasonably be expected to cause physical injury or emotional harm to a student; or
    - Occurs off school property and creates or would foreseeable create a rise of substantial disruption with the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property.

  For purposes of this definition, the term "threats, intimidation or abuse" shall include verbal and non-verbal actions.

- **Cyberbullying** means harassment/bullying, as defined above, through any form of electronic communication.

Acts of harassment and bullying that are prohibited include those acts based on a person's actual or perceived membership in the following groups including, but not limited to:

- Race
- Color
- Weight
- National origin
- Ethnic group
- Religion
- Religious practice
- Disability
- Sex
- Sexual orientation
- Gender (which includes a person's actual or perceived sex, as well as gender identify and expression)

This list is not all inclusive allowing the subject of the harassing and bullying behavior to include such things as students with acne or short stature.

- **School Property** means in or within any building, structure, athletic playing field, playground, parking lot, or land contained within the real property boundary line of the elementary or middle school.

- **School Function** means a school sponsored extracurricular event or activity.

- **Disability** means a physical, mental or medical impairment resulting from anatomical, physiological, genetic or neurological conditions which prevents the exercise of normal bodily function or is demonstrable by medically accepted clinical or laboratory diagnostic techniques or a record of such an impairment or a condition regarded by other as such an impairment, provided, however, that in all provisions of this article dealing with employment, the term must be limited to disabilities which, upon the provision of reasonable accommodations, do not prevent the complainant from performing in a reasonable manner the activities involved in the job or occupation sought or held.

- **Discrimination** means discrimination against any student by a student or students and/or employee or employees on school property or at a school function including but not limited to, discrimination based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.

- **Emotional Harm** that takes place in the context of harassment or bullying means harm to a student's emotional well-being through creation of a hostile school environment that is so severe or pervasive as to unreasonably and substantially interfere with a student's education.

- **Employee** means any person receiving compensation from the school district or employee of a contracted service provider or worker placed within the school under a public assistance employment program, pursuant to the tile 9-B of article 5 of the Social Services Law, and consistent with the provisions of such title for the provision of services to the district, its students or employees, directly or through contract, whereby such services performed by such person involve direct student contact.

- **Gender** means a person's actual or perceived sex and includes a person's gender identify or expression.

- **Sexual Orientation** means actual or perceived heterosexuality, homosexuality, or bisexuality.

- **Student Discipline Codes Chart – see Appendix B (Draft)**

Adopted: October 14, 1982
Revised: June 25, 1997
Second Revision: September 25, 2013
Third Revision: Draft

7500 DISCIPLINE
7502.1 DASA- DIGNITY FOR ALL STUDENTS ACT BULLYING, CYBERBULLYING, INTIMIDATION AND HARASSMENT

The East Moriches School District is committed to providing a positive, safe and supportive learning environment where students are free from bullying, harassment and discrimination.

Harassment is the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's education performance, opportunities or benefits, or mental, emotional or physical well-being or conduct, verbal threats, intimidation or abuse that reasonably cause or would reasonably be expected to cause a student to fear for his/her physical safety. The harassing behavior may be based upon, but not limited to, an individual's' actual or perceived race, color, weight, nation origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (identity or expression).

The East Moriches School District aims to foster an educational setting wherein all students are treated with respect and dignity.

Any student who believes that he or she is being bullied, harassed or discriminated against, or who has knowledge of bullying, harassing or discriminating behavior must report it. Students must report the bullying, harassment or discriminator to a staff member.

All East Moriches School District personnel are responsible for taking action if they come aware of any bullying, harassment or discrimination against students. Staff members must report all complaints of bullying, harassment or discrimination that they are aware of, to the principal of the school where the incident occurred.

Bullying, harassment or discrimination of a sexual nature, as defined by the East Moriches School District's sexual harassment Policy 1800-R, must be reported to the School District's Title IX officer (the Middle School Principal). Bullying, harassment or discrimination, which involves criminal activity or where there is reasonable belief that criminal activity may occur, must be immediately reported to the Superintendent of Schools and law enforcement. To the extent possible, the East Moriches School District reserves the right to disclose the identity of the parties and witnesses in appropriate circumstances to individuals or agencies having a need to know.

All reports of bullying, harassment or discrimination will be fully investigated and action will be taken to address the allegations, including the imposition of appropriate disciplinary measures in accordance with applicable law and the East Moriches School District's Code of Conduct.

The East Moriches School District expressly prohibits any retaliation against complainants, victims, witnesses and/or any individuals who initiate, testify, participate or assist in the investigation of any allegation or report of any allegation or report of bullying, harassment or discrimination. The East Moriches School District's administrators will monitor participants in investigations and victims of bullying, harassment or discrimination to ensure that the behavior has ceased, no retaliation has occurred and support or counseling has been afforded to the involved individuals, as needed.

The East Moriches School District shall report material incidents of discrimination and harassment of student to the Department of Education as mandated by the Regulations of the Commissioner of Education, but in no case less than on an annual basis.

The East Moriches School District shall implement the following guidelines for the training of staff, implementation of instruction, on the principals honesty, tolerance, respect toward others, and personal responsibility, the establishment of the Dignity Act Coordinator, and procedures and guidelines to fulfill the purpose of this policy for counseling and support for victims of bullying, harassment and discrimination.

East Moriches School District Guidelines for the Implementation of DASA

I. Prohibition of Bullying

It is the policy of the East Moriches Union Free School District to prohibit bullying, cyberbullying, harassment, or intimidation of any kind on district property, on district transportation, at school-sponsored events or functions, or by use of electronic technology either on school premises or off school premises, where the off-campus conduct substantially disrupts the school environment. It is the policy of the East Moriches Union Free School District to prohibit reprisal or retaliation against any individual who reports acts of bullying, cyberbullying, harassment, or intimidation, or who are victims, witnesses, bystanders, or others with reliable information about an act of bullying, cyberbullying, harassment or intimidation.

II. Definition of Bullying, Cyberbullying, Harassment, or Intimidation

As used in this policy, "bullying, cyberbullying, harassment, or intimidation" means the intentional conduct, including verbal, physical, or written conduct or an electronic communication that creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being and is:

- Motivated by an actual or perceived personal characteristic including race, national origin marital status, sex, sexual orientation, gender identity, religion, ancestry, physical attributes, socioeconomic status, family status, or physical or mental ability or disability; or,
- threatening or seriously intimidating; and,
- occurs on school property, at a school activity, or on a school bus; or,
- substantially disrupts the orderly operation of a school.

"Electronic communication" means a communication transmitted by means of an electronic device, including but not limited to, a telephone, cellular phone, computer, laptop, pager, or other hand-held device. It further includes, but is not limited to, communications transmitted by way of email, text message, instant message, voicemail, social networking sites, webpage, video, blogs and twitter.

III. Prevention, Intervention, Remediation, and Consequences

This policy recognizes that the prohibition of bullying and cyberbullying in schools and reprisal and retaliation against individuals who report acts of bullying and cyberbullying, as well as subsequent consequences and remedial actions, cannot be effective as prevention and intervention methods unless they are included as a part of a whole-school prevention/intervention program. The whole school program would include the following elements: prevention, intervention/remediation, and consequences.

Education/Prevention/Intervention will include:

- Bucket Fillers or similar character development program
- Peer Mediation
- Health curriculum and Home and Careers anti-bullying curriculum
- Town Meetings or grade level meetings
- Special assemblies from outside groups
- Intervention counseling by Pupil Personnel Services staff
- Outside presentations through fieldtrips
- Staff in-service (providers: SCOPE, BOCES, ADMIN.)
- Parents' Guide to Facebook - Resources provided on school website, main office, Open House presentation to parents
- Power to Learn –"What Every Parent Needs to Know" – cyber bullying pamphlet
- National Stomp out Bullying Day (October) – Activities during homeroom, anti-bullying presentation, student art work of positive messages displayed, school wide "wear blue" in support of Stomp out Bullying Day
- Parents as guests during lunch periods for anti-bullying presentation
- Student Council performing an anti- bullying play for elementary school
- NYS Fact sheet posted on school website
- Survey students - cyber, verbal, physical bullying - post data (bar graph style) in cafeteria
- Faculty Meetings: September - overview and training staff about responsibilities in Dignity for All Students Act.
- Teacher Workshops on DASA during Superintendent Conference days at least one time each year (fall, winter, spring)

Remediation/Consequences

- Consequences such as discipline, including suspensions and expulsions consistent with the Code of Conduct, or protective orders should not be viewed as punishments designed to prevent bullying. Instead these are means of protecting victims by providing containment, while positive behavioral discipline is implemented.
- Counseling by Pupil Personnel Services staff or administration
- Parent Meetings
- Peer Mediation
- Staff meetings and directives
- Restorative Discipline model
- Learning packets - readings

IV. Procedures for Reporting, Investigating and Intervention for Bullying, cyberbullying, harassment, or intimidation

1. If a student complains that he/she is currently the victim of bullying, cyber bullying, harassment, or intimidation, the staff member will respond quickly and appropriately to investigate and intervene, as safety permits.

2. If a student expresses a desire to discuss an incident of bullying, cyberbullying, harassment, or intimidation with a staff member, the staff member will make an effort to provide the student with a practical, safe, private, and age-appropriate way of doing so.

3. School administrators or the administrative designee will determine whether bullying, cyberbullying, harassment, or intimidation actually occurred by taking steps to verify who committed the act of bullying, cyberbullying, harassment, or intimidation and whether others played a role in perpetuating this act. Other related complaints, if any, will be reviewed in making this determination.

4. School administrators or the administrative designee will immediately notify parents of the victim and offender of the incident if it results in an administrative disciplinary action.

5. School administrators or the administrative designees will apply consequences and/or remedial actions consistent with due process rights and the Code of Conduct. The offender will be informed that retaliation against the victim or bystander is strictly prohibited and that progressive consequences will occur if the activity continues.

V. DASA Coordinators

1. The Dignity Act Coordinators is the Elementary School Principal and Middle School Principal. These individuals will be appointed annually at the Board's reorganization meeting. In the event these individuals resign or are absent for an extended period of time, the Superintendent of Schools will assign the Coordinator's responsibilities to another trained staff member. The Coordinators are responsible for ensuring that he/she is trained as per the Commission's regulations.

2. The elementary school and middle school will prominently post in the main office windows, the name and title of the coordinator and his/her contact information.

VI. DASA Publication

1. The DASA policy and implementation guidelines will be posted on the East Moriches School District website, made available in the building and district main offices, and in the District's Code of Conduct plan and student handbook.

VII. DASA Reporting Form

1. Incidents that are deemed to adhere to the DASA policy will be recorded using the form in Appendix A (Draft).

Adopted: June 27, 2012
Revised: September 25, 2013
Revised: Draft

APPENDIX A

Dignity for All Students Act (DASA)
Responding to Incidents

PART 1. DASA COMPLAINT FORM

School District: _____ **School:** _____
Dignity Act Coordinator: _____ **Today's date:** _____
Name and position of person reporting the incident: _____

Role of person reporting incident *(Check one):* ☐ Anonymous report

☐Student Target ☐Student (witness) ☐Parent/Guardian ☐Staff Member ☐ Other_____

Phone: _____ Email: _____

Name of target: (student being bullied, harassed, or discriminated against)

_____

Name(s) of alleged offender(s): _____

Date and time of incident: _____

What was your involvement in the incident?

☐I was directly involved in the incident ☐I observed the incident ☐ I heard about the incident

Where did the incident happen? *(Check all that apply)*

☐ On school property	☐ Cafeteria	☐ On a school bus	☐ Hallway	☐ Bathroom
☐ Classroom	☐ Gym	☐ Off school property	☐ Locker Room	☐ At a school function
☐ Electronic Communication:		☐ Other (describe):		

Type of incident *(Check all that apply)*

☐	Physical contact (kicking, punching, spitting, tripping, pushing, taking belongings)
☐	Verbal threats (gossip, name-calling, put-downs, teasing, being mean, taunting, making threats)
☐	Psychological (non-verbal actions, spreading rumors, social exclusion, intimidation)
☐	Abuse (actions or statements that put an individual in fear of bodily harm)
☐	Cyberbullying (misusing technology/social media to harass, tease, threaten, post pictures (sexting))
☐	Other (describe):

Who was involved in the incident? *(Check all that apply)* ☐ Student ☐ Employee ☐ Other: _____

Describe the specific nature of the incident. What happened? *(Be as specific as possible).* **What did the alleged offender say or do? Include any copies of text messages, emails, etc. if possible.** *(Add extra pages if needed)*

_____

_____

_____

_____

_____

_____

If there were any adults in the area when this happened, what did they do?

_____

_____

_____

Types of bias involved (if known): *(Check all that apply)*

☐ Race	☐ Color	☐ Weight/Size	☐ National origin	☐ Ethnic group
☐ Religion	☐ Religious practice	☐ Disability	☐ Sexual Orientation	☐ Gender
☐ Sex	☐ Other (describe):			

Name(s) of others who may have witnessed the incident:

_____

Was the student absent from school as a result of the incident?

☐ No ☐ Yes, Number of days student was absent: _____

Describe the impact this incident has had on the student (target):

_____

_____

Does the situation continue to occur? ☐Yes ☐ No

What do you think should be done about the situation?

_____

_____

You can contact the school administrator, Dignity Act Coordinator, or counselor for information or assistance at any time.

APPENDIX B

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East Moriches Public Schools Code of Conduct Range of Consequences

(Examples of inappropriate behaviors include, but are not limited to, the following offenses listed below)

Level	Offenses	Range of Consequences* (More than one may be used)
I	1. Littering 2. Loitering 3. Disruptive behavior 4. Lateness/unprepared to class or school 5. Disrespect towards faculty/staff member 6. Violations of dress code and/or rules within student handbook (Student Conduct and Discipline section) 7. Possession of personal electronic device (i.e. cellphone, smartwatch...) 8. Offensive language/gesture towards peer.	• Oral warning. • Written apology • Written warning • Teacher assigned discipline • Administrator assigned detention with parent contact between administration and parent. • Confiscation of property
II	1. Repeated Level I Infraction after corrective measures. 2. Physical misconduct – pushing. 3. Reckless conduct (Horsepplay). 4. Cutting class or assigned detention. 5. Promoting/Inciting a fight. 6. Deceit when questioned in regard to disciplinary incident. 7. Forgery of teacher or parent signature. 8. Insubordination to faculty or staff member (As per East Moriches BOE Policy #7502) 9. Use of personal electronic device (i.e. cellphone, smartwatch...) 10. School computer/technology/equipment misuse or tampering and/or computer use policy violation 11. Gambling 12. Plagiarism, cheating, copying, altering records, and/or assisting another student in any of the above actions. 13. Engaging in any willful act which disrupts the normal operation of the school community (Substantial Disruption) 14. Trespassing or unauthorized use/entry of school property	• Administrator assigned detention with parent contact between administration and parent. • Individual Student Setting (ISS) with parent contact between administration and parent. • Suspension from extra-curricular activities and/or field trips • Confiscation of property

*Range of consequences may be adjusted by administration

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East Moriches Public Schools Code of Conduct Range of Consequences

(Examples of inappropriate behaviors include, but are not limited to, the following offenses listed below)

Level	Offenses	Range of Consequences* (More than one may be used)
III	1. Repeated Level II Infractions after corrective measures. 2. Physical Misconduct – punching, hitting, and/or kicking. 3. Offensive language gesture directed at a faculty/staff member 4. Truancy. 5. Substantial disruption to the educational process 6. Leaving school or school grounds without permission. 7. Fighting or act of violence towards another student and/or dangerous act 8. Vandalism/Graffiti (restitution PLUS penalty). 9. Theft (restitution PLUS penalty). 10. Use of personal electronic device in areas that demand privacy (i.e. bathroom, locker room, etc...) 11. Igniting matches, lighters, or other incendiary devices on campus or on buses 12. Bullying, cyber-bullying, harassment, intimidation, hazing, and defamation. 13. Discrimination and/or making discriminating remarks 14. Smoking, vaping, juuling, or use of tobacco products or e-cigarettes in or on school property or on field trips. 15. Filming or photographing staff or students w/o permission	• Individual Student Setting (ISS) with parent contact between administration and parent. • Out-of-school suspension (OSS) with parent contact between administration and parent. • Suspension from extra-curricular activities and/or field trips • Confiscation of property
IV	1. Repeated Level III infractions after corrective measures. 2. Intentional false report/warning of fire or other catastrophe; misuse of 911, muisue of fire alarm, tampering with any safety, security or emergency equipment. 3. Setting fires/arson. 4. Inappropriately using or sharing prescription and/or over-the-counter drugs. 5. Illicit drug/alcohol possession, use, sale or distribution on school property (Includes drug paraphernalia) 6. Possession of weapons, displaying what appears to be a weapon, threatening to use a weapon, fireworks, or other explosive devices on school property 7. Committing an act of violence on a teacher, administrator, or other school employee. 8. Indecent exposure. 9. Assault/Battery 10. Vandalism in excess of $200 (restitution PLUS penalty) 11. Registering bomb scares or threats of violence. 12. Weapons possession and/or use (As per East Moriches BOE Policy #7505) 13. Criminal Activity of any type.	• Out-of-school suspension with parent contact between administration and parent. • Suspension from extra-curricular activities and/or field trips • Confiscation of property • Police/Fire Marshall notification for criminal acts. IMPORTANT NOTE: • All level IV infractions (or continued level III infractions) may result in a Superintendent's Hearing at the discretion of the Superintendent of Schools or his/her designee.

*Range of consequences may be adjusted by administration

East Moriches Union Free School District

Attendance Summary: Grades K-8

- In New York State, school attendance is **mandatory** for all children ages 6-16.
- Regular school attendance is important for students to meet academic demands as well as to grow academically, socially and emotionally.
    - Students who miss class time due to excessive absences, latenesses and/or early dismissals may have difficulty keeping up with their peers academically, while also struggling to meet grade-level learning standards and develop social skills.
    - In addition, multiple studies have shown that satisfactory attendance in middle school is the greatest indicator of high school success and graduation.

- If your child is going to be absent, parents/guardians *must* notify the school of their child's absence.
    - Please call the main office (*ext. 600* at the middle school or *ext. 200* at the elementary school) the morning of your child's absence or within 24 hours of the absence.
    - In addition, please provide the main office with a written excuse for the absence upon your child's return to school.

- Chronic Absenteeism is defined by the New York State Education Department (NYSED) as missing *at least 10%* of enrolled school days in a year for any reason- excused or unexcused.
    - Our school calendar has 182 school days and thus students who are chronically absent are identified as missing 18 or more school days.
- **Attendance letters** are sent home from the main office once a child reaches *9 or more absences*.
- **Attendance meetings** with the principal, guidance counselor and, if necessary, your child's teacher(s) will be scheduled once a child is absent *15 or more times*.
- Arriving at school on-time is an important component to a child's successful school day. To promote this good practice, the middle school has a lateness policy that assigns students a **detention** if they are *late to school 3 or more times*.

If you have any questions or concerns about any information contained in this summary, please feel free to contact the main office of your child's school.

East Moriches
SCHOOL DISTRICT

Chapter Bylaws of the Huson-Afterman Chapter of the National Junior Honor Society

Adopted: 5/22/2023

ARTICLE I: NAME

The name of this chapter shall be the Huson-Afterman Chapter of the National Junior Honor Society of East Moriches Middle School.

ARTICLE II: PURPOSE

The purpose of this chapter shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, to develop character, and to encourage good citizenship in the students of East Moriches Middle School.

ARTICLE III: POWERS

Section 1: This chapter operates under the direction of and in full compliance with the National Constitution of NJHS. In addition, this chapter will maintain active affiliation with the national organization on an annual basis.

Section 2: The chapter adviser(s) is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 3: Nondiscrimination. Our chapter of NJHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

ARTICLE IV: MEMBERSHIP

Section 1: Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, character, and citizenship.

Section 2: Membership in this chapter shall be known as active, honorary, and alumni. Active members become alumni members at graduation. Alumni and honorary members have no voice or vote in chapter affairs.

Section 3: Eligibility

a. Candidates eligible for selection to this chapter must be members of the seventh or eighth grade class.
b. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at East Moriches Middle School.
c. Candidates eligible for election to the chapter shall have a minimum cumulative average of 95%. Students who qualify academically are not ensured selection.
d. Upon meeting the grade level enrollment, and cumulative average standards, candidates shall then be considered based on their
    1. service – voluntary contributions made by a student to the school or community done without compensation.
    2. leadership – student leaders are those who are resourceful, good problem solvers, and idea contributors. Leadership experiences can be drawn from school or community activities while working with or for others.
    3. character – cooperative; demonstrates high standards of honesty and reliability; shows courtesy, concern, and respect for others; and maintains a clean disciplinary record. Students who have been suspended may not be admitted to the NJHS.
    4. citizenship – understands the importance of civic involvement, have a high regard for freedom, justice, and democracy; and participate in organizations committed to the betterment of society.

ARTICLE V: SELECTION OF MEMBERS

Section 1: The selection of members to this chapter shall be by a majority vote of the Faculty Council which consists of five faculty members appointed by the principal. The chapter advisor(s) shall be the sixth (and potentially seventh), nonvoting, *ex officio* member of the faculty council. Membership in the NJHS is a privilege, not a right, and the faculty council has every authority to withhold membership.

Section 2: The selection of active members shall be held once a year during the third semester of the school year.

Section 3: Prior to the final selection, the following shall occur:

a. Students' academic records shall be reviewed to determine scholastic eligibility.
b. Students' disciplinary records shall be reviewed to determine character eligibility. Students with one or more suspensions will not be considered eligible. Students with two or more after school detentions will not be considered eligible.
c. All students who are eligible scholastically and meet the character requirements (i.e., candidates) shall be notified and asked to complete and submit the official declaration of intent form and application for further consideration.
d. The faculty shall be requested to evaluate candidates determined to be scholastically eligible and who have submitted the official application on time.
e. The faculty council shall review the candidate information forms, faculty input, and other relevant information to determine those who ***fully meet the selection criteria*** for membership.

Section 4: Candidates become members when inducted at a special ceremony.

Section 5: An active member of the National Junior Honor Society who transfers from this school will be given an official letter indicating the status of his/her membership.

Section 6: An active member of the National Junior Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The Faculty Council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

Section 7: Student candidates who are not selected for membership may request clarification of the nature of the selection process and the decision that was made. Upon request the Faculty Council will reconsider an individual student's case. This does not include personal appearances by the student or parents with the Council members. Should students or parents still not be satisfied, the next level of discussion is with the principal. The principal shall listen to the concerns of students not selected, or the parents of such students. The principal's authority to hear appeals is limited to procedural or technical issues in the selection process. The principal must assume that the members of the Faculty Council are exercising their judgment in a legitimate and professional manner and with the good faith expected of them and trust that their decisions were made with the best interests of the students in mind.

ARTICLE VI: OBLIGATIONS OF MEMBERS

Section 1: Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Junior Honor Society.

Section 2: Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter.

ARTICLE VII: OFFICERS

Section 1: The officers of the chapter shall be president, vice president, recording secretary, responding secretary and treasurer.

Section 2: Student officers shall be elected at the last meeting of each school year. All returning members in good standing with the chapter are eligible to run for a position as an officer. Any active member can nominate an eligible member as a candidate for office.

Section 3: Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4: It shall be the duty of the president to preside at the meetings of the chapter and serve as the official representative of the chapter at school and community functions.

Section 5: The vice president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service.

Section 6: The recording secretary shall keep the minutes and attendance records for meetings. The responding secretary shall be responsible for all official correspondence.

Section 7: The treasurer shall keep the record of business expenses and all other financial transactions of the chapter.

Section 8: Officers and the faculty adviser(s) shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

ARTICLE VIII: MEETINGS

Section 1: Regular meetings of this chapter shall be biweekly. Special meetings can be called by the president with the approval of the advisor(s).

Section 2: Members are ***required*** to attend all chapter meetings. Two unexcused absences will result in a warning to the student and a letter will be sent home. A third unexcused absence will result in probation, a letter will be sent home, and the principal will be notified. If there is a subsequent unexcused absence, the student will be subject to dismissal from the chapter by the Faculty Council.

ARTICLE IX: ACTIVITIES

Section 1: The chapter shall determine one or more service project for each year.

Section 2: All members shall participate in all service projects.

Section 3: These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty, be appropriate and educationally defensible, and be well planned, organized, and executed.

Section 4: The chapter shall publicize and promote its projects in a positive manner.

ARTICLE X: DISCIPLINE and DISMISSAL of MEMBERS

Section 1: Any member who falls below the standards of scholarship, service, leadership, character, or citizenship may be considered for discipline or dismissal from the Huson-Afterman chapter of the National Junior Honor Society. A member of the National Junior Honor Society is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community.

Section 2: If a member's cumulative average falls below 95%, he/she will be given a written warning and a reasonable time period for improvement. If the cumulative grade point average remains below standard at the end of the warning period the student will be subject to dismissal from the chapter by the Faculty Council.

Section 3: Violations of the law or school regulations can result in immediate consideration of the dismissal of a member. Membership will be revoked from students who have been suspended in or out of school while in the NJHS. A member who has been given detention while in the NJHS may be considered for dismissal.

Section 4: Offenders of the school code of conduct (such as use of profanity, failure to comply, unexcused absences, excessive tardiness, etc.) will receive written warning notification. A conference may be requested by either party (Faculty Council or student/parent). If the member is involved

in another violation of the school conduct code, the member may be considered for dismissal.

Section 5: Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the Faculty Council.

Section 6: In all cases of pending dismissal:

a. The member will receive **written notification** from the adviser(s)/faculty council indicating the reason for consideration of dismissal.
b. The member has the **right** to respond to the charge(s) against him/her at a **hearing** before the Faculty Council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the Faculty Council will then vote on whether to dismiss. A majority vote of the Faculty Council is needed to dismiss any member.
c. The results of the Faculty Council vote will presented to the principal for review and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser(s).
d. The Faculty Council's decision may be appealed according to the provisions of the school district discipline policies.
e. A member who is dismissed or resigns may never again be considered for membership in the National Junior Honor Society.

Section 7: In lieu of dismissal, the Faculty Council may impose disciplinary sanctions upon a member as deemed appropriate.

ARTICLE XI: RATIFICATION, APPROVAL, and REVIEW

Section 1: These bylaws will be approved upon receiving a two-thirds affirmative vote of all active members of the chapter, a majority affirmative vote of the faculty council, and approval by the administration.

Section 2: These bylaws shall be reviewed and, if necessary, revised within five years from the date of approval noted on this document.

ARTICLE XII: AMENDMENTS

These bylaws may be amended by a two-thirds vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles IV, V, and X, which are developed by the faculty council with the approval of the principal.

Approved on 5/22/23

Signatures

Ella Anthony
Chapter President

Emily Sardito
Chapter Vice President

Chapter Recording Secretary

Riley Raber
Chapter Responding Secretary

Katelyn Richer
Faculty Advisor

Amy Wojnar
Faculty Advisor

Principal

The Board of Education of the East Moriches School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activity and can have serious consequences if not managed carefully. Therefore, the District adopts the following policy to support the proper evaluation and management of head injuries.

Concussion is a mild traumatic brain injury. Concussions occur when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from a concussion will vary. Avoiding re-injury and over-exertion until fully recovered are the cornerstones of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, nurses and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. This training will be completed biannually. The Athletic Coordinator will organize the training and maintain completion records. Any student exhibiting those signs, symptoms or behaviors while participating in a school sponsored class, extracurricular activity, or interscholastic athletic activity shall be removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The nurse will notify the student's parents or guardians and recommend appropriate monitoring to parents or guardians.

If a student sustains a concussion at a time other than when engaged in a school-sponsored activity, the district expects the parent/legal guardian to report the condition to the nurse so that the district can support the appropriate management of the condition.

The student shall not return to school or activity until authorized to do so by an appropriate health care professional. The school's chief medical officer will make the final decision on return to activity including physical education class and after-school sports. Any student who continues to have signs or symptoms upon return to activity must be removed from play and reevaluated by their health care provider. The school physician or ancillary staff must clear students participating in inter-scholastic athletics that sustain or are suspected to sustain a concussion prior to participation. All other students who are suspected or sustain a concussion must be cleared by a licensed physician prior to returning to activity. Concussion is a common consequence of trauma to the head in contact sports.

Concussions can occur from collisions or falls in all forms of athletic activity.

Injured athletes should be medically assessed to prevent the possibility of catastrophic brain injuries.

Repeated concussions may cause cumulative brain injury in an individual injured over months or years.

While any sport has a risk for injury a balance must be reached between competition and ensuring athletes' safety. Due to competition and enthusiasm over the sport, athletes, coaches and spectators frequently lose their objectivity when it comes to concussion management. This fact coupled with the insidious nature of head trauma and the multitude of symptoms head injury victims may or may not present put physicians in the sometimes unpopular position of requiring diagnostic testing (CT scan, neurology consults etc.) before allowing an athlete to return to participation.

Staff members should make sure that participation areas are clear of debris, safe, adequate space provided, and plans and rules are implemented to create a safe environment. By ensuring that all

athletes wear properly fitted gear play with good sportsmanship at all times, and obey the rules of safety, concussion prevention is possible. All coaches are encouraged to follow these preventive practices.

As the school physician this office is charged with the responsibility of safely returning students to sports. In order for this determination to be made athletes must have had a CT scan performed either at a local hospital emergency room or at an outpatient radiology center. The student must present to the office with the results of this test, along with any other diagnostic test or evaluation notes for a medical checkup. In lieu of a CT scan the student may produce an evaluation and clearance form an accredited concussion management specialist.

Following guidelines listed by the American Academy of Neurology the following time frame should be anticipated before an athlete is returning to sports. All time limits begin from the point at which the athlete is absent of any concussion symptoms.

Grades K and 1 (or prior history of Grade 1)	1 week
Grade 2	1 week
Multiple Grade 2	2 weeks
Grade 3 (with brief loss of consciousness)	1 week
Grade 2 (with prolonged loss of consciousness)	2 weeks
Multiple Grade 3	1 month or longer, based on clinical decision of a neurology specialist.
Concussion Grades K& 1	Symptoms resolve in less than 15 minutes. No loss of consciousness.
Concussion Grade 2	Symptoms resolve in greater than 15 minutes. No loss of consciousness. Any symptoms lasting greater than 1 hour warrant medical attenti0on.
Concussion Grade 3	Any loss of consciousness whether brief (seconds) or prolonged, warrants medical attention.

Symptoms of concussion:

Early: (within minutes or hours)
- Headache
- Dizziness
- Lack of awareness or surroundings
- Nausea or vomiting

Late: (within days to weeks)
- Persistent low grade headache
- Lightheadedness
- Fatigue
- Intolerance to bright lights or loud noises
- Visual disturbance
- Anxiety
- Sleep disturbance

Other features of concussion frequently observed

Vacant stare or confused facial expression Slow

to answer questions or follow instructions

Confusion or easy distraction with regard to normal activities

Disorientation (unaware of time, date or place)

Slurred or incoherent speech (incomprehensible statements)

Stumbling, inability to walk a straight line

Memory deficits (repeatedly asking the same questions or inability to memorize and recall three words or objects within 5 minutes)

Emotional outburst out of proportion to circumstances (distraught, crying)

Any period of loss of consciousness

The Board will appoint a Concussion Management Team (CMT) annually at the re-organization meeting that will include, but not limited to the Athletic Coordinator, Nurse, and a building administrator.

Information regarding Mild Traumatic Brain Injury will be posted to the District website.

Approved: June 27, 2012

The Board of Education of the East Moriches School District recognizes that asthma is a major public health problem in New York State. In 2014, one in every 11 children in NYS had asthma. The New York State Department of Health in collaboration with the New York State Education Department published, *Managing Asthma: A Guide for Schools* in 2018 to assist in the development of written procedure to guide the program and district personnel for proper management of students with asthma, consistent with state and federal laws.

Effective asthma management at school can help students with asthma stay healthy and attend school regularly, allowing them to fully participate and increase student achievement. East Moriches School District is committed to being an Asthma Friendly District. This means:

- We meet all legal, regulatory and policy requirements related to health care planning and asthma management
- We maintain a central record of students' health care needs, including asthma and review it regularly with necessary personnel
- Staff receive training in asthma first aid and routine management
- Asthma Emergency Kits are accessible to staff and provided on field trips
- Asthma First Aid 5-step plan posters are on display in the Nurse's Office and that information is available for staff and parents
- Asthma 5-step plans will be provided to teachers, when needed, for field trips
- Student may administer own medication if capable of doing so

Roles and responsibilities:

Students:

- Are supported to self-manage their asthma

Parents/caregivers:

- Provide child's medication, clearly dated and in the original labelled container
- Alert School Nurse to any changes in their child's asthma management

Staff:

- Teachers will notify the nurses about field trips one week in advance to give the teachers time to be comfortable with any medication they need to bring
- Document any asthma attack: teachers will notify the School Nurse who will document and notify families
- Review documentation regularly to ensure compliance
- Minimize exposure to known triggers (such as aerosol sprays)

Date of Adoption:

February 27, 2019

The Board of Education recognizes that, on occasion, students may forget to bring their meal money to school. To ensure that students do not go hungry, or are shamed or treated differently if they do not have money to pay for lunch, but to minimize the fiscal burden on the District, all District Schools shall follow Meal Charge and Prohibition Against Meal Shaming Policy.

The School District shall publish this policy in the Parent Handbook on an annual basis, prior to the opening day of school, notifying them of the requirements of this policy. The policy will also be posted to the school district website in a location accessible in the parent files location.

Ref: Child Nutrition Act of 1966, 42U.S.C. §1771 et seq.
National School Lunch Program Act, 42 U.S.C. §1715et seq.
Guidance Document, State Education Department Child Nutrition Program; "Establishing a Meal Charge Policy," August 2005
"Meal Charge and Prohibition Against Meal Shaming Policy Template," May 2018

First Reading:	December 19, 2012
Second Reading:	January 30, 2013
Adopted:	February 27, 2013
Revised:	June 27, 2018
Revised:	March 22, 2023

East Moriches UFSD

Meal Charge and Prohibition Against Meal Shaming Policy

I. Purpose

The goal of the East Moriches UFSD is to provide student access to nutritious no- or low-cost meals each school day and to ensure that a pupil whose parent/guardian has unpaid school meal fees is not shamed or treated differently than a pupil whose parent/guardian does not have unpaid meal fees.

Unpaid charges place a large financial burden on our school. The purpose of this policy is to insure compliance with federal requirements for the USDA Child Nutrition Program and, and to provide oversight and accountability for the collection of outstanding student meal balances to ensure that the student is not stigmatized, distressed or embarrassed.

The intent of this policy is to establish procedures to address unpaid meal charges throughout the East Moriches Schools in a way that does not stigmatize, distress or embarrass students. The provisions of this policy pertain to regular priced reimbursable school breakfast, lunch and snack meals only. The East Moriches UFSD provides this policy as a courtesy to those students in the event that they forget or lose their money. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

II. Policy

Free Meal Benefit - Free eligible students will be allowed to receive a free breakfast and lunch meal of their choice each day. A la carte items or other similar items must be paid/prepaid.

Reduced Meal Benefit - Reduced eligible students will be allowed to receive a breakfast of their choice and lunch of their choice each day at no cost. New York State reimburses the $.25 charge. The charge meals offered to students will be reimbursable meals available to all students, unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. A la carte items or other similar items must be paid/prepaid.

Full Pay Students - Students will pay for meals at the school's published paid meal rate each day. The charge meals offered to students will be reimbursable meals available to all students, unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. A la carte items or other similar items must be paid/prepaid.

ONGOING STAFF TRAINING:

Staff will be trained annually and throughout the year as needed on the procedures for managing meal charges using the NYSED Webinar or the school's training program.

Staff training includes ongoing eligibility certification for free or reduced price meals.

PARENT NOTIFICATION:

Parents/guardians will be notified that a student's account balance is exhausted and has accrued three (3) outstanding meals within two (2) days of the third charge and then every meal thereafter.

PARENT OUTREACH:

Staff will communicate with parents/guardians with five or more meal charges to determine eligibility for free or reduced price meals. Staff will provide the parent with the free and reduced application with the owed meal charges.

School staff will make two documented attempts to reach out to parents/guardians to complete a meal application in addition to the application and instructions provided in the school enrollment packet.

School staff will contact the parent/guardian to offer assistance with completion of meal application to determine if there are other issues within the household causing the child to have insufficient funds, offering any other assistance that is appropriate.

MINIMIZING STUDENT DISTRESS:

School will not publicly identify or stigmatize any student on the line or discuss any outstanding meal debt in the presence of any other students.

Students who incur meal charges will not be required to wear a wristband or handstamp, or to do chores or work to pay for meals.

Schools will not throw away a meal after it has been served because of the student's inability to pay for the meal or because of previous meal charges.

Schools will not take any action directed at a pupil to collect unpaid school meal fees.

Schools will deal directly with parents/guardians regarding unpaid school meal fees.

ONGOING ELIGIBILITY CERTIFICATION:

School staff will conduct direct certification with NYSSIS or using NYSED Roster Upload at least monthly to maximize free eligibility.

School staff will provide parents/guardians with free and reduced price application and instructions at the beginning of each school year in school enrollment packet.

Schools using electronic meal application will provide an explanation of the process in the school enrollment packet and instructions on how to request a paper application at no cost.

Schools will provide at least two additional free and reduced price applications throughout the school year to families identified as owing meal charges.

Schools will use administrative prerogative judiciously, only after using exhaustive efforts to obtain a completed application from the parent/guardian only with available information on family size and income that falls within approvable guidelines.

Schools will coordinate with the foster, homeless, migrant, runaway coordinators at least monthly to certify eligible students.

Students/Parents/Guardians may pay for meals in advance via the school district website at emoschools.org or with a check payable to East Moriches UFSD. Further details are available on our webpage at www.emoschools.org. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.

Refunds for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will be given the option to transfer to a sibling's account with a written request.

Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the District.

Easily pay for school meals with MySchoolBucks

Automatic Payments

Simple & Secure

Low Balance Alerts

Get Started:

1. Go to myschoolbucks.com or download the app
2. Create an account & add your students
3. Pay with your credit/debit card

MySchoolBucks.com DOWNLOAD App Store Google Play GET SOCIAL

The Board of Education affirms its goal to provide a safe and economical transportation system for students who are residents of the district. Transportation between home and school shall be provided at district expense to students in kindergarten through twelfth grade. The district shall contract with outside companies to provide the transportation for these students to and from school, field trips, and extracurricular activities.

The major objectives in the management of the student transportation program shall include the following:
1. to provide efficient, effective and safe service;
2. to ensure that all students whose disability or distance from school requires them to receive necessary transportation do, in fact, receive it;
3. to adapt the system to the demands of the instructional program;
4. to review at least once a year school bus schedules and routing plans to ensure that maximum efficiency and safety are maintained; and
5. to review at least once a year the eligibility for transportation of students residing in the district, to ensure that all entitled to the services receive them.

Students who require transportation to private and parochial schools, must submit a request to the Superintendent of Schools by April 1st prior to the September school year start date. Transportation to private and parochial schools will be provided for students to the school that they attend up to a distance of 15 miles. Distance is measured from the nearest available routes from home to school.

A student with a disability will be provided with suitable transportation, as specified in the child's EIP, to and from special classes or programs up to 50 miles from the student's home.

If a parent seeks to request a change to a district established bus stop, that request should be sent to the Superintendent of Schools or his/her designee with the current stop, requested change, and reasons to request a change in the stop. The Superintendent of Schools or his/her designee will review the change and provide a response to the parent/guardian approving the request or denying it with an explanation.

The Superintendent of Schools or his/her designee shall be responsible for administering the transportation program. The program shall comply with all applicable laws, regulations and policies established by federal, state and local authorities.

Ref: Education Law §§305(14); 1501-b; 1807; 3602(7); 3623; 3635 et seq.
Matter of Handicapped Child, 24 EDR 41
Matter of Zakrezewski, 22 EDR 391
Matter of Nowak, 22 EDR 91
Matter of Fox, 19 EDR 439

Date of Adoption: January 25, 2017

7301 ENTRANCE AGE

A child must be five (5) years old on or before December 1st following the opening of school in September in order to be admitted to Kindergarten.

Notwithstanding the foregoing, in the event that the District's Kindergarten Screening Committee recommends that a kindergarten-age-eligible resident child not enter kindergarten based upon its screening of the child, the child will be offered attendance in the District's pre-kindergarten program at no cost. To qualify under this paragraph, the child must be screened by the District's Kindergarten Screening Committee at its screening held annually in the late Spring. No outside recommendations will be accepted nor will screenings be conducted by the District's Kindergarten Screening Committee other than on its annual screening date.

Ref: NYS Education Law §3202.1

Date of Adoption: July 28, 1983

Date of Revision: May 26, 1999

Date of Revision: September 27, 2017

Each student must present a record of immunization upon registration signed and stamped by a New York State licensed physician or signed and stamped by a certified New York State clinic. Students will not be allowed to attend classes without proper immunization. New York State Public Health Law, Section 4710 and Section 2164 provide stricter requirements for inoculations, which can be found by going to the CDC website located at:

www.cdc.gov/vaccines/schedules/hcp/imzJchild-indications.html

Medical exemptions must be completed by a New York State Physician on the required New York State form and renewed annually.

Adopted: 9/24/92
Revised: 1/26/00
Revised: 7 /28/04
Revised: 7 /27 /05
Revised: 12/19/06
Revised: 4/25/07
Revised: 9/25/19

Background

To combat the continuing rise in opioid-related deaths in New York State, laws were recently enacted allowing schools to provide and maintain opioid antagonist (Naloxone) on site in each instructional school facility to ensure ready and appropriate access for use during emergencies to any student or staff suspected of having opioid overdose whether there is a previous history of opioid abuse.

Education law §922 and Commissioner's Regulation §136.7 permits New York State school districts, boards of cooperative educational services (BOCES), charter schools, and non-public elementary and secondary schools to provide and maintain opioid antagonists (Naloxone) on site in each instructional facility to ensure immediate access for any student or school personnel having opioid overdose symptoms.

The East Moriches Union Free School District will participate in opioid overdose prevention measures through the New York State Department of Health registered program under the auspices of the District Physician, Dr. Jason Hitner.

Protocols

Naloxone will be stored in a secure but accessible location consistent with the district emergency response plan, which in public schools includes immediate transport of AED to the scene of an emergency. Naloxone should be accessible during school hours and during on-site school sponsored activities. A Naloxone overdose kit may be stored inside the flap of the AED case. Naloxone and the AED's are both heat and cold sensitive.

The clinical director should be notified whenever Naloxone is administered. On-site inventory and placement of Naloxone will be overseen by the District Medical Physician. Medication logs and a roster of trained school personnel will be maintained by the Medical Director and reported quarterly to the New York State Department of Health.

Disposal of expired or used medications will be in accordance with the advice of the District Medical Director.

Ref: Education law §922
Commissioner's Regulation §136.7

Adopted: February 15, 2023

East Moriches Union Free School District's Wellness Policies on Physical Activity and Nutrition

I. School Health Committee

The school district will create, strengthen, or work within existing school health committees to develop, implement, monitor, review, and, as necessary, revise school nutrition and physical activity policies. The committee also will serve as resources to school sites for implementing those policies. (A school health committee consists of a group of individuals representing the school and community, and should include parents, students, and representatives of the school food authority, members of the school board, school administrators, teachers, health professionals, and members of the public.)

II. Nutritional Quality of Foods and Beverages Sold and Served on Campus

School Meals:

Meals served through the National School Lunch and Breakfast Programs will:

- be appealing and attractive to children;
- be served in clean and pleasant settings;
- meet, at a minimum, nutrition requirements established by local, state, and federal statutes and regulations;
- offer a variety of fruits and vegetables;[2]
- serve only low-fat (1%) and fat-free milk[3] and nutritionally-equivalent non-dairy alternatives (to be defined by USDA); and
- meet federal guidelines for the amount of whole grains

Breakfast:

To ensure that all children have breakfast, either at home or at school, in order to meet their nutritional needs and enhance their ability to learn:

- Schools will, to the extent possible, operate the School Breakfast Program.
- Schools will, to the extent possible, arrange bus schedules and utilize methods to serve school breakfasts that encourage participation, including serving breakfast in the classroom, "grab-and-go" breakfast, or breakfast during morning break or recess.
- Schools that serve breakfast to students will notify parents and students of the availability of the School Breakfast Program.

Meal Times and Scheduling:

- will provide students with adequate time to eat breakfast and lunch;
- should schedule meal periods at appropriate times;
- should not schedule tutoring, club, or organizational meetings or activities during mealtimes, unless students may eat during such activities;
- will schedule lunch periods with a recess periods (in elementary schools);
- will provide students access to hand washing or hand sanitizing before they eat meals or snacks

Qualifications of School Food Service Staff:

The District will adhere to USDA professional standards requirements.

Sharing of Foods and Beverages:

Schools should discourage students from sharing their foods or beverages with one another during meal or snack times, given concerns about allergies and other restrictions on some children's diets.

Food and Beverages Sold Individually

(i.e., foods sold outside of reimbursable school meals, such as through vending machines, cafeteria a la carte [snack lines], fundraisers, school stores, etc.)

Beverages:

All beverages will adhere to USDA Smart Snacks Guidelines (https://fns-prod.azureedge.us/sites/default/files/resource-files/smartsnacks.pdf).

Foods:

All food items sold individually in school will adhere to USDA Smart Snacks Guidelines (https://fns-prod.azureedge.us/sites/default/files/resource-files/smartsnacks.pdf).

Fundraising Activities:

- Ensure that fundraising events selling food and/or beverages adhere to the above mentioned USDA Smart Snacks Guidelines.
- Schools will encourage fundraising activities that promote physical activity and/or non-food items to sell.

Snacks:

Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to children's diets and health, with an emphasis on serving fruits and vegetables as the primary snacks and water as the primary beverage. Schools will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations.

Celebrations:

- Schools shall set guidelines for the frequency and content of classroom and school-wide celebrations where food is served.
- Encourage the use of food items that meet USDA Smart Snack Guidelines and promote non-food activities.
- Model the healthy use of food as a natural part of celebrations.

Water:

To promote hydration, potable water will be available to students throughout the school day. The District encourages students to drink water instead of other beverages.

III. Physical Activity Opportunities and Physical Education

Physical Education (P.E.) K-8:

All students in grades K-8, including students with disabilities, special health-care needs, and in alternative educational settings, will receive physical education for at least the minimum number of hours or days per week under NYSED requirements.

Daily Recess:

All elementary school students when possible will have supervised recess, preferably outdoors, during which schools should encourage moderate to vigorous physical activity verbally and through the provision of space and equipment.

Physical Activity Opportunities Before and After School:

When fiscally possible, the elementary and middle school will offer extracurricular physical activity programs, such as physical activity clubs or intramural programs. The middle school will offer interscholastic sports programs when appropriate and fiscally possible. Schools will offer a range of activities that meet the needs, interests, and abilities of all students, including boys, girls, students with disabilities, and students with special health-care needs.

Physical Activity and Punishment:

Teachers and other school and community personnel will not use physical activity (*e.g.*, running laps, pushups) or withhold opportunities for physical activity (*e.g.*, recess, physical education) as punishment unless a student exhibits behavior that makes it unsafe for them to participate.

IV. Monitoring

Monitoring:

The superintendent or designee will ensure compliance with established district-wide nutrition and physical activity wellness policies. In each school, the principal or designee will ensure compliance with those policies in his/her school and will report on the school's compliance to the school district superintendent or designee.

School food service staff, at the school or district level, will ensure compliance with nutrition policies within school food service areas and will report on this matter to the superintendent (or if done at the school level, to the school principal). In addition, the school district will report on the most recent USDA School Meals Initiative (SMI) review findings and any resulting changes. If the district has not received an SMI review from the state agency within the past five years, the district will request from the state agency that a SMI review be scheduled as soon as possible.

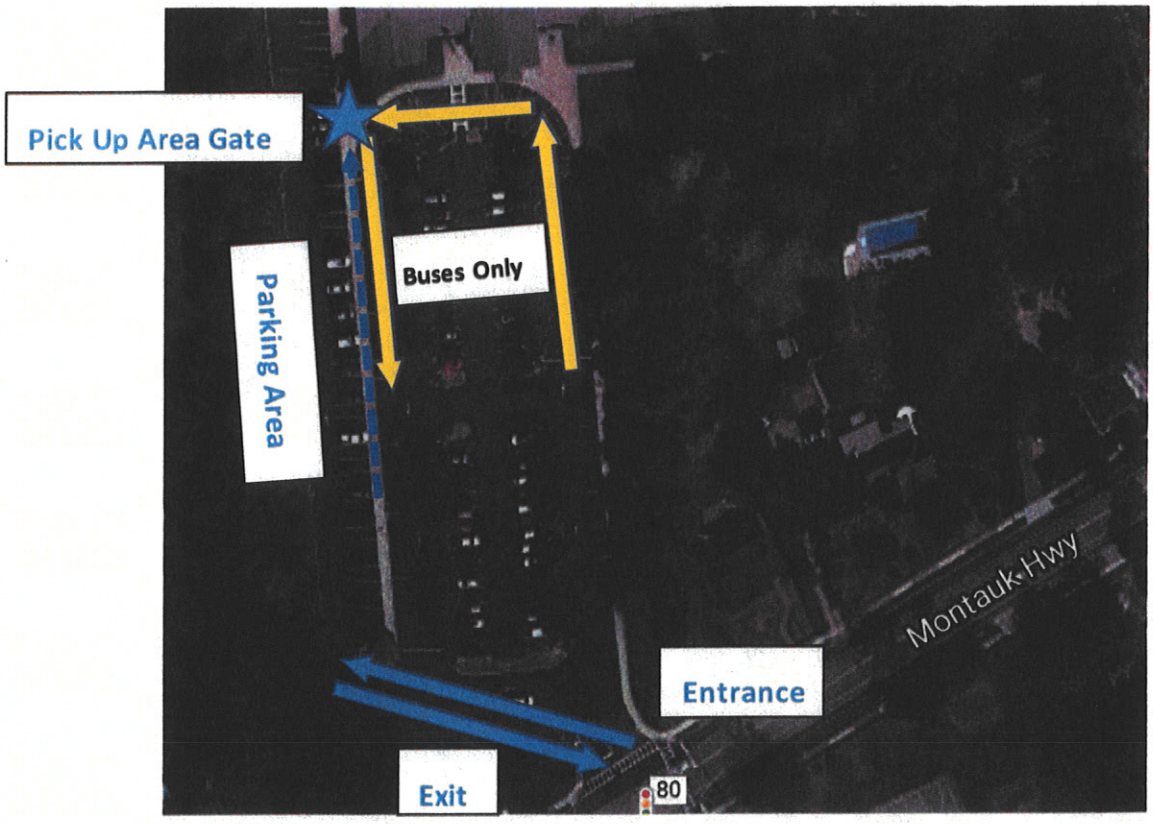
The superintendent or designee will develop a summary report every three years on district-wide compliance with the district's established nutrition and physical activity wellness policies, based on input from schools within the district. That report will be provided to the school board and also distributed to all school health councils, parent/teacher organizations, school principals, and school health services personnel in the district.

Date of Adoption: June 28, 2006
Date of Revision: July 6, 2016
Date of Revision: August 23, 2023

East Moriches Elementary School
Parent Pick-Up/Drop-Off
2023-2024

Morning Drop-Off
Parent Drop-Off will begin at 9:10 a.m. at the main entrance. Parents transporting children to school should park in the west parking lot and walk to the main entrance with their child. Please do not leave your child unattended or unsupervised at the front of the building. The overhang entrances and center walkway should be left open to allow a clear path for individuals entering the building.

Afternoon Pick-Up
Parent Pick-Up will begin at 3:30 p.m., vehicles should park in the west parking lot and walk to the gate on the west side of the building. A Parent Pick-Up Request Form should be submitted for any child (K-4) who will be picked up on a regular basis. Each family will be given a designated number and a parent pick-up authorization pass. This document should be displayed each day by the authorized adult who is picking up the children for the verification process. For safety purposes, only one sign will be distributed for each carpool, and photocopies will not be accepted. If you do not regularly pick up your child, a change of dismissal note must be submitted to the office by 12:00 p.m. If you need to pick up your child before then, you will need to complete the early sign-out process before 2:45 p.m. from the front desk.



East Moriches Middle School
Parent Drop-Off and Pick-Up Procedures

Parent drop-off will begin at 8:10 a.m. Please follow the map directions below so parents are facing north on Adelaide Avenue (towards Montauk Highway) when they drop their children off. This will allow students to exit the vehicles on the east side of Adelaide Avenue and onto the sidewalk. Students can be dropped off anywhere along the sidewalk on the east side of Adelaide Avenue. Students can enter the building through the main entrance beginning at 8:10 a.m. Parent pick-up is done in the same location as drop-off and will begin at 2:57 p.m. Please do not use the parking lot to drop off students.

IMPORTANT DATES

Middle School Grades 5-8

Qtr	Marking Period Begins	Progress Report Mid-Pt	Progress Report Posting Date	Marking Period End	Report Card Posting Date
1	9/6/23	10/6/23	10/13/23 Friday	11/9/23 Thursday	11/17/23 Friday
2	11/13/23	12/15/23	12/22/23 Friday	1/26/24 Friday	2/2/24 Friday
3	1/29/24	3/1/24	3/8/24 Friday	4/12/24 Friday	4/19/24 Friday
4	4/15/24	5/17/24	5/24/24 Friday	6/25/24 Tuesday	6/26/24 Wednesday

Elementary Grades K-4 Report Cards

Kindergarten
February 2, 2024
June 26, 2024

Grades 1-4
December 8, 2023
March 8, 2024
June 26, 2024

New York State Assessment Dates

	Date Range
Grade 3	
English Language Arts (ELA) – 2 days	April 10-11
Mathematics – 2 days	May 8-9
Grade 4	
English Language Arts (ELA) – 2 days	April 10-11
Mathematics – 2 days	May 8-9
Grade 5	
English Language Arts (ELA) - 2 days	April 10-11
Mathematics – 2 days	May 8-9
Grade 6	
English Language Arts (ELA) – 2 days	April 10-11
Mathematics – 2 days	May 8-9
Grade 7	
English Language Arts (ELA) – 2 days	April 10-11
Mathematics – 2 days	May 8-9
Grade 8	
English Language Arts (ELA) – 2 days	April 10-11
Mathematics – 2 days	May 8-9
Science	May 2-4
Algebra Regents	June 4
Earth Science Regents	June 20
FLACS Checkpoint A (Spanish 8)	June 24