2017-2018

Calendar

East Moriches Union Free School District

Educational Excellence……..A Personal Experience
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Riding the school bus is a privilege. The bus driver has the authority to maintain discipline on the bus. Infractions of the rules will be brought to the attention of the school principal. Inappropriate conduct on the bus can result in suspension of bus privileges from 1 to 5 days at the discretion of the building principal. Suspension beyond 5 days is at the discretion of the Superintendent of Schools (BOE Policy No. 7502.) If such occurs, it is the parent’s responsibility to transport the child to and from school. Parents are asked to review the following bus regulations with their children:

1. Be at the bus stop on time.
2. Remain seated until the bus stops at the school or your bus stop.
3. Use of tobacco, drugs or alcohol is forbidden.
4. Quarreling, fighting, rough play, shouting, swearing or foul language will not be tolerated.
5. Pupils should not carry any item on the bus of the nature, size and shape which could be dangerous to other passengers or could distract the bus driver from the safe operation of the bus. This includes animals.
6. Bus drivers will be treated with courtesy at all times.
7. Parents will be held responsible for any vandalism to the buses.
8. Gum chewing or eating on buses is not permitted during regularly scheduled bus runs.
9. Headsets may not be used on regularly scheduled buses.
10. Cross only in front of the bus at the direction of the bus driver (approximately 10 feet.)
11. When waiting for the bus, do not cross the street until the bus arrives and the red lights are flashing.
12. K-6 students who normally take the bus to school must have special notes to walk or ride a bike home. Middle School students are dismissed at 2:57 pm and may either walk, ride a bike or take the bus at their discretion.

Written permission from a parent is required before a child is permitted to take a different bus home. Such notes should be brought to the office. Students riding bikes to and from school must wear helmets.
### Board of Education

**Terms Expire**

- 2020  Michael Griffin, President
- 2018  Joann Lapinski, Vice President
- 2019  Jennifer Burke
- 2019  Lori Pagano
- 2018  Lisa Pesce

**Meeting dates**

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<th>September 27</th>
<th>January 31</th>
<th>May 15</th>
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<tr>
<td>October</td>
<td>October 25</td>
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<td>December</td>
<td>December 20</td>
<td>April 18</td>
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**Meeting Time:** 7:30 pm at East Moriches Elementary School Cafetorium Unless Noted

**Special Board of Education meetings are posted on the Bulletin Board on Main Street & time permitting, in district newspapers. Meeting agendas are posted on the District Website:**

www.emoschools.org

**Voting**

**To vote in school district elections you must be:**

- A citizen of the United States  
- A resident of the district for at least 30 days  
- At least 18 years of age  
- Registered to vote in either the general or the school election

**2018 School Budget Vote—May 15, 2017—1:00 p.m. - 9:00 p.m. Elementary School Cafetorium**

**Voter Registrations:**

You may register to vote in the East Moriches School District elections and budget vote at the District office between the hours of 9:00 a.m. and 1:00 p.m., Monday through Friday, except holidays. In order to be eligible to vote, registration must take place no later than 5 days preceding the school district vote. Please note qualifications above.

**Tax Relief**

**Senior Citizens (65 or older)** whose annual income is under $33,399 may receive tax relief of between 5% & 50%. BOE Policy 4601

**Physically Disabled** residents who make improvements to property to facilitate the use and accessibility of their residence may have such improvements exempt from taxation. BOE Policy 4603

**Volunteer Companies (Fire, Ambulance):** Resident members of at least 5 years may be eligible for a reduction in property taxes equal to 10% of assessed valuation. BOE Policy 4602

“STAR”: All Resident property owners are eligible for tax relief under the New York State STAR program. New legislation requires all homeowners receiving a Basic STAR exemption to register with the NYS Tax Department in order to receive STAR exemptions in 2015 and subsequent years. Senior citizens, whose adjusted gross income is $86,000 or less in 2017, are entitled to an enhanced STAR reduction and must re-apply each year.

If you feel that you may be entitled to any of the above, please contact the Brookhaven Town Assessor’s Office at 451-9051 for information or forms.
Compliance with Federal Statutes

Title IX Discrimination and 504 Compliance

The East Moriches School District does not discriminate on the basis of sex, race, color, national origin or handicap in the educational programs and activities which it operates. This regulation also prohibits discrimination in both full-time and part-time employment practices. The building principal has been designated to coordinate the activities and efforts of this school district to comply with and carry out its responsibilities under said law and regulations. Please contact him/her should you have any question/complaints in this regard.

DASA—Dignity for All Students Act

The East Moriches School district is committed to providing a positive, safe and supportive learning environment where students are free from bullying, harassment and discrimination. Any student who believes that he or she is being bullied, harassed or discriminated against, or who has knowledge of bullying, harassing or discriminating behavior must report it. Students must report the bullying, harassment or discriminator to a staff member. All East Moriches School District personnel are responsible for taking action if they become aware of any bullying, harassment or discrimination against students. Staff members must report all complaints of bullying, harassment or discrimination that they are aware of, to the principal of the school where the incident occurred. All reports of bullying, harassment or discrimination will be fully investigated and action will be taken to address the allegations, including the imposition of appropriate disciplinary measures in accordance with applicable law and the East Moriches School District’s Code of Conduct. The East Moriches School District shall report material incidents of discrimination and harassment of students to the Department of Education as mandated by the Regulations of the commissioner of Education, but in no case less than on an annual basis. For more information on this regulation, please see the Board Policy No. 7502.1 found on www.emoschools.org on the Board of Education page.

Family Education Rights and Privacy Act (34 CFR 199.7)

Parents of pupils under age 18 and pupils or graduates age 18 or older may review, obtain copies, consent to disclosure of personally, identifiable information and/or challenge the accuracy or fairness of a student’s educational records. Parents wishing to review any school record should make an appointment with the school principal. Complaints regarding the District’s failure to make records available or to respond adequately to challenges about accuracy or fairness should be forwarded to the Superintendent’s office.

Freedom of Information

The East Moriches School District conforms with the Freedom Of Information Law as outline in the Board of Education Policy No. 8100 (Public Access to Records.) The policy states that public records will be made available for public inspection and copying during regular school hours at the central office, our school, or on the District Website. All photocopying requires a .25 cents per page charge paid in advance.
Compliance with Federal Statutes

Asbestos

In accordance with State and Federal regulations, we are required to notify you annually concerning the status of asbestos in the East Moriches Schools. Asbestos records are open for public review and can be reviewed by request. Anyone wanting to review records needs to contact the Middle School main office. A periodic surveillance is performed every 6 months by the asbestos officer.

Smoking

By order of the Suffolk County Health Department, smoking is prohibited within any facility and on any school grounds owned, leased or operated by the East Moriches Union Free School District, whether or not school is in session.

Pesticides

Please be advised that the East Moriches School District finds it necessary from time to time to apply pesticides. The area that is affected is confined to the front of the school building. The application of pesticides will be kept to a minimum and, obviously, never applied when students are in the building.

In accordance with the Pesticide Neighbor Notification Law, Section 409-h of the Education Law, the East Moriches School District will maintain a list of all persons (parents, staff, neighbors, etc.) who wish to be notified 48 hours prior to the application of pesticides. Should you desire to be placed on the notification list or if you desire more information, send a letter to Mr. Bart Stewart at the East Moriches School.
Community Use of School Facilities

A Policy established by the Board of Education regulates the use of school facilities by community organizations. Request forms are available in the Administration Office or on our District Website. Since the Board of Education must act upon each request, applications should be submitted well in advance of the date(s) of intended use. Under a contingency budget, use of the school facilities requires a payment in advance by money order or bank check. Usage fees are listed under Board of Education Policy 8202.

Character Counts at East Moriches School

Character traits that are emphasized in our school:

✓ Honesty
✓ Respect
✓ Responsibility
✓ Citizenship
✓ Courage
✓ Caring
✓ Perseverance

Visiting the School

School personnel are always interested in meeting with parents. If you wish to confer with teachers or others, please phone for an appointment to avoid interrupting the education process and to make it possible to devote the proper amount of time to such a conference.

All visitors to any part of school buildings and/or school grounds must report to the main office first, sign in and receive a visitor’s pass. The doors to the school are locked. Use the buzzer by the front door to gain access to the building.

The school office will arrange for the delivery of lunch money, sneakers, instruments, homework, cupcakes, etc. when parents bring items to children during school hours.

Parking

All Middle School parking is restricted to the parking lot across from the school on Adelaide Avenue. All Elementary School parking has designated parking stalls. Follow posted signs for parking rules. For safety reasons, no one may park or drop off students in the back parking lot by the Middle School gymnasium area at any time.
**Emergency School Closings**

In the event that it becomes necessary to close the school or delay opening of school because of inclement weather or an emergency, the following radio and television stations will broadcast information beginning at approximately 6:00 a.m. Information will also be posted on our website at www.emoschools.org. The District will also send an automated message.

**NEWS 12**

This station will also be called in the event of an early dismissal.

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**CONTINGENCY PLANS:**

Parents should establish contingency plans with their children should unforeseen events occur during the daytime that change their normal routine. Children should know where to go and/or whom to contact should a parent/guardian not be home or available.

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**Working Papers**

Children under the age of 18 who seek employment require working papers. Applications and working papers are issued in the guidance office of the Middle School. The completed application must be signed by a parent or guardian and an applicant must have a physical examination before the papers can be issued.

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**Lockers**

Student lockers are not the private property of students but the property of the school district and, as such, may be opened and subject to inspection from time to time by school officials. Students are to keep their lockers organized and free from unnecessary and bulky personal items. Magnetic mirrors may be attached but personal pictures and stickers may not be placed in or on school lockers. Any vandalism and/or graffiti will not be tolerated.
Any child resident in the East Moriches School District who will be at least 5 years of age on or before December 1st of the current year may register for school. At the time of registration, a parent must present the following to the school:

- Birth Certificate (original with seal, not a photocopy)
- Completed registration forms. Forms may be obtained by calling the school at 878-0162 ext. 515
- Proof of immunization (with doctor’s stamp)
- Proof of residency (PSEG or telephone bill, closing agreement, lease, etc.)
- A tax bill is not proof of residency
- Child’s Social Security Number
- Child’s physical examination (within 12 months prior to date of entry)

High School Registration

The East Moriches School currently contracts with Eastport/South Manor, Center Moriches, and Westhampton Beach High Schools for secondary education in grades 9-12. Students may elect to attend any of the above mentioned schools. Once election is made, the student may not change schools except on an annual basis or if re-assigned by the Committee on Special Education.

NOTE:
ALL HIGH SCHOOL STUDENTS residing in our district must annually complete registration in the East Moriches School District Office authorizing tuition payments from our district to the high school. Parents must provide the school with proof of residency at this time. If a student moves out of the East Moriches School District, the District Superintendent’s office must be notified immediately or the parent/guardian may be subject to tuition billing.

Transportation Requests

District parents of children who will be attending private or parochial schools and must be mailed or hand-delivered to the Superintendent’s office located at 9 Adelaide Avenue (Middle School)
**Immunization Requirements**

East student must present a record of immunizations upon registration signed by a physician or certified by a clinic. Students will not be allowed to attend classes without proper immunization. Students with legitimate religious or health reasons, with proper documentation to certify the condition, may be excluded from the requirements at the discretion of the Board of Education (Policy No. 7305.1) New York State public health law, section 4710 require the following inoculations:

- 3 doses Diphtheria vaccine, usually given as DPT, TOPV, or 3 doses of IPV
- Polio vaccine—3 doses OPV, TOPV, or 3 doses of IPV
- 1 dose MMR (Measles, Mumps, Rubella) given on or after child’s first birthday a second dose of live virus vaccine before formal registration.
- Completed Hepatitis B immunization before enrolling in Kindergarten or any Pre-K or day care program.
- 1 dose of varicella vaccine (chicken pox)

District requirements: A current negative skin test (PPD) Mantoux for tuberculosis.

**Private and Parochial Textbooks**

If your child is attending a private or parochial school, please contact their administration to make arrangements for textbooks. The East Moriches School contracts with Eastern Suffolk BOCES to provide and house non-religious textbooks for private and parochial school use.

**SEX OFFENDER NOTIFICATION SYSTEM-MEGAN’S LAW**

Parents can contact “Parents for Megan’s Law” at 631-689-2672 or at www.parentsformeganslaw.com to subscribe to a service that will give information on and notify them of sex offenders who are living or working in this or nearby districts. THERE IS NO CHARGE FOR THIS SERVICE. If you need an application form or need further information, please contact them directly or Mrs. Balzano in the registration office (Middle School.)

**IMPORTANT NOTICE**

Special immunization requirement for 6th and 7th grade:

Students entering the 6th grade must now present certification of Tdap immunization BEFORE returning to school in the fall. Students entering the 7th grade must now present certification of Hepatitis B immunization BEFORE returning to school in the fall. If you have any questions, please contact the school nurse.
**SCHOOL NURSES:** Our school nurses are available every day. Should a child feel ill or need medical attention, he/she should go to the nurse’s office. All school and athletic injuries/accidents must be reported to the nurse.

**MEDICATION POLICY:** Medications will be administered in school only in compliance with New York State regulations. Students are not permitted to carry any medications, whether prescription or over-the-counter, at any time. Medications will be given only with a written order from a licensed health care professional and the written permission of the parent/guardian of the student. A form is available from the nurse for this purpose. The medication is to be in the original container, bearing pharmacy label, and must be brought to the nurse’s office by a responsible adult. Any medication not claimed by a responsible adult by the last day of school will be discarded. Medication will not be transferred to the next school year. A new doctor’s order for medication will be necessary.

**MEDICAL NOTES**

If a student has a note from a doctor limiting physical activity, such note should be brought to the school nurse. The school nurse will contact the child’s teacher/teachers as necessary. All students with physical injuries (cast, crutches, splints, certain types of braces, etc.) will be excused from gym/recess. Before a student may resume normal activity, a doctor’s note is required. Any child in school with a rash must have a doctor’s note that it is non-contagious.

**PHYSICAL EXAMINATIONS**

Physical examinations are mandatory for students entering school for the first time as kindergarten students or transfer students. They are also required for students entering grades 2, 4 and 7. (Seventh grade students are eligible for interscholastic sports. This physical is combined with the seventh grade sports physical.) Physicians must indicate the child’s BMI (Body Mass Index) on all physical forms.

As part of the entrance physical examination, each child will be required to provide proof that they have had a recent (within two years) negative TB TEST (Mantoux) BOE Policy No. 7305
STUDENT ABSENCES

The East Moriches School District expects all enrolled students to attend school daily. If you are keeping your youngster home for any reason, we ask you to please call the school between 8 a.m. and 10 a.m.

You may request that the school call you in the event your child is not in school. Such requests must be in writing, address to the Principal, and include your child(ren)’s name(s) and the phone number you wish the school to call. Please do not include more than one phone number. Upon your child’s return to school, a written and signed absence note is required stating the reason for your child’s absence from school. Medical or dental appointments should take place outside of school hours. Absences for visiting, vacation and work are not appropriate excuses under State Education Law.

TARDINESS: Students will be considered tardy if they are not in their first period class by 8:25 a.m. in the Middle School or 9:15 a.m. in the Elementary School. Tardy student must sign in at the front office and receive a late pass prior to going to their classroom. Any 3 unexcused latenesses will result in detention.

CONTINGENCY PLANS:

Parents should establish contingency plans with their children should unforeseen events occur during the daytime that change their normal routines. Children should know where to go and/or whom to contact should a parent/guardian not be home or available.

HOME TEACHING

If a student cannot attend school because of an extended illness, a home tutor will be made available. A doctor’s note is required stating the approximate length of absence and the nature of the illness.

HOMEWORK: All parents may request assignments from teachers when a student is legally absent. HOWEVER, PARENTS MUST CALL THE SCHOOL BEFORE 9:30 A.M. TO MAKE SUCH A REQUEST.

Assignments can be picked up in the school main office between 2:30 and 3:30 at the M.S. The office is locked after 3:30 p.m. at the M.S.
INSTRUCTIONAL PROGRAMS

PHYSICAL EDUCATION CLASSES: All students are required to participate in physical education unless they have a written excuse from a doctor, the school nurse or a parent under special circumstances. Students in grades K-4 are required to wear laces or Velcro sneakers (no-slip on sneakers.) Students in grades 5-8 are required to bring a change of clothes along with their sneakers. These should include shorts, T-shirts, socks and warmer clothes when weather is colder.

DISTRICT UPK/SCOPE EDUCATION SERVICES

Scope Education Services, in cooperation with the East Moriches School District is pleased to provide a Pre-school program for 3 year old and 4 year old children in our district. The SCOPE Pre-school program at East Moriches will provide a stimulating environment where children are encouraged to actively investigate, experiment and work cooperatively with their peers through a variety of hands-on experiences. All resident children, who turn four by December 1st, qualify for the District’s fully funded Universal Pre-K Program. In certain circumstances, five year old children may qualify per BOE Policy #7301.

STUDENT SUPPORT SERVICES

GUIDANCE AND COUNSELING: Guidance and counseling services are aimed at helping students to be successful in their academic goals and interpersonal relationships. At the middle school level, the guidance counselor working closely with classroom teachers monitors student progress and assists students in planning programs of study. The Guidance Counselor also acts as a liaison between our three receiving high schools and the East Moriches School District.

TITLE I READING AND MATH SERVICES: Title I teaching assistants are available to work with students who experience difficulty in reading or math and would benefit from extra small groups and individual instruction. Title I services go beyond the normal corrective actions that should be provided by classroom teachers to improve skills in these areas. Classroom teachers can recommend these services.

ENGLISH AS A SECOND LANGUAGE (ESL): A certified ESL teacher works with students whose native language is other than English and/or whose communication skills are affected by the primary (non-English) language spoken at home.

SCHOOL PSYCHOLOGIST: The East Moriches School district employs a school psychologist to identify, evaluate and work with children who may have a variety of learning problems. The school psychologist is also involved in the counseling, identification, and placement of pupils who require extended services.

SPEECH AND LANGUAGE SERVICES: A speech and language pathologist is employed by the district to work with students having a speech and language impairment and to help overcome learning problems caused by these difficulties.

ACADEMIC INTERVENTION SERVICES (AIS)

Academic Intervention Services means additional instruction and/or student support services which supplement the instruction provided in the general curriculum and assists students in meeting the NY State Learning Standards. Academic Intervention Services are intended to assist students who are at risk of not achieving the NY State Learning Standards in English Language Arts, Mathematics, Social Studies and/or Science, or who are at risk of not gaining the knowledge and skills needed to meet or exceed designated performance levels on State assessments. Academic Intervention Services shall be made available to students with disabilities on the same basis as non-disabled students, however, that such services shall be provided to the extent consistent with the student’s individualized education program. Parent/Guardians will be notified if their child is recommended to receive AIS.
The Committee on Special Education serves district students 5-21 years of age. It is the goal of the East Moriches School District to provide each school age student with a free and appropriate public education in the least restrictive school environment. The purpose of the Committee on Special Education is to determine whether a student has a disability that impairs or adversely affects his or her learning. This goal will be accomplished by providing an evaluation to ascertain a student’s particular learning needs and to recommend an appropriate educational program. To meet the learning needs of a student with a disability, the district provides a full continuum of support services. They include, but are not limited to, counseling speech language, occupational/physical therapy, adaptive physical education, resource room and inclusion services. If school personnel or a parent suspects that a disability may exist, a referral should be made to the CSE through the Special Education office at 878-0162, ext. 300. Parents will be contacted and invited to a pre-referral meeting to discuss and outline all testing procedures, time frames, and parental legal/due process rights.

The Committee on Pre-school Education (CPSE) serves district children ages three to five. Parents who are concerned about speech, language, learning or behavioral development of their pre-school child should follow this procedure:

1. Contact the CPSE Chairperson who is located at East Moriches Elementary School
2. Register your child with the school district
3. Advise the school district if your child is receiving Early Intervention Services
4. Choose an approved local evaluator from the Suffolk County list provided by your CPSE Chairperson
5. Sign the consent form to evaluate so the process may begin.

Once your child has been evaluated, it is the CPSE’s responsibility to conduct meetings to review the evaluative reports and determine whether the child is eligible for special education services. Eligibility is based on NY state guidelines. The CPSE must choose the most appropriate, least restrictive environment. The services provided may include, but are not limited to, speech and language therapy, occupational and physical therapy, special education itinerant teachers, full and half-day special education classes. These services are provided at no cost to you and funded by Suffolk County and the State of New York. CPSE Contact Number: 631-878-0162, ext. 300.
The East Moriches School District has the highest expectations for its elementary school program (Grades K-4.) Children are provided a well-structured and caring, learning environment consistent with the community’s goal of high quality, creative and challenging instruction.

All students receive appropriate instruction in Reading, Mathematics, English/Language Arts, Geography, Social Studies, Science, Health/Personal Safety, Library/Study Skills, Computer Skills, Music, Art and Physical Education. Teachers plan units of study and daily lesson plans consistent with the New York State syllabi and correlated with New York State standards.

**ELEMENTARY PROMOTION**

Promotion from grade to grade is based on a thorough analysis of each child’s progress. No arbitrary grades are established. Instead, decisions are based on the needs of the student as determined by the school and parents working together. Teachers will make recommendations for retention to the building Principal.

**REPORT CARDS**

Report cards provide specific information regarding the progress of students in all areas.

Grades 1-4 report cards can be expected as follows:
- December 8
- March 16
- June 22
- February 2 & June 22 for Kindergarten reports.

**Individual conferences:**
All K-5 teachers must arrange to meet with all parents at least once a year.
Middle School

All middle school students (Grades 5-8) are provided with an academic program that meets the New York State Education Department requirements.

A middle school student’s course of study includes English, Social Studies, Science, Mathematics, Family & consumer Science, Technology, Health/Personal Safety, Library/Media Skills, Music, Art and Physical Education. Students will have the opportunity to take foreign language in seventh and eighth grade. Upon successfully completing this course of study, students will receive credit for Spanish I.

For health and safety reasons, middle school students will not be permitted to use their backpacks between 1st period and 8th period. Students are permitted to go to their lockers to exchange books and be prepared for the next class. Students may have this privilege revoked if it interferes with the educational process.

MIDDLE SCHOOL PROMOTION POLICY (GRADES 6, 7 & 8)

As per the Board of Education Policy No. 6305 (Retentions,) any student who fails more than one (1) major subject area (English, Math, Science, Social Studies or Foreign Language) OR who fails one (1) major subject and two (2) non-major subjects shall be retained. If said student attends a New York State approved summer school and passes the necessary course(s), the student shall, at that time, be promoted.

REPORT CARDS AND PROGRESS REPORTS

Progress Reports and Report Cards will be posted to parent portal following the end of each marking period for Grades 5, 6, 7 and 8.

Progress Report dates:

October 20
December 22
March 9
May 18

Report Card dates:

November 22
February 2
April 20
June 22

Individual Conferences: All K-5 teachers must arrange to meet with all parents at least once a year.

Grades 5, 6, 7 and 8th grade teachers must meet individually with all parents of students who have a failing grade in their subject area at least once during the year.

Please call the school if you wish a conference at any time.

GRADUATION

The East Moriches School holds commencement ceremonies for all students who have successfully completed the eighth grade. Various awards are given by community groups. In order to purchase U.S. Savings Bonds, we are often asked for the social security number of the recipient. If you do not wish your child’s social security number to be given out for this purpose, please let us know.
Selection to this Honor Society is made by a committee of teachers (Faculty Council) based on the recommendations from school faculty members. In order to be considered eligible for selection, a student must maintain a quarterly average of 95% for three quarters. This standard is to be based on grades received solely in the standard curriculum, not on a modified standard curriculum or remedial curriculum. Candidates meeting this eligibility standard shall then be evaluated on the basis of service, leadership, character, and citizenship.

The Faculty Council will survey academically eligible students to determine interest in membership and to obtain information regarding leadership, service, and citizenship activities. However, such surveys should not be considered applications for membership. You cannot apply for membership. Membership is an honor bestowed by the faculty and review of information gathered does not guarantee selection.

A member is never automatically dismissed for failing to maintain standards. But members should understand fully that they are liable for dismissal if they do not maintain the standards that were used as a basis for their selection.

### Honor Roll Requirements—Grades 7 & 8

- **Honor Roll**—Cumulative Average between 85-89
- **High Honor Roll**—Cumulative Average between 90-100

*(Rounded averages with no subjects less than an 80 avg)*

*The current criteria is under review and may change this school year.*

**Honor Roll Recognition Night** - Students who remain on honor roll for each of the first three quarters of the school year will be invited to the P.T.O. Honor Roll Recognition Night.
It is extremely important that parents read and respond appropriately to all written comments as well as to the actual grades given. At the middle school level (grades 5-8) either progress reports or report cards are sent home approximately every 5 weeks and are considered the primary means of communicating a youngsters’ academic and social progress to you. Teachers at this level may indicate that a conference would be beneficial. In this case, please call the teacher or guidance counselor immediately for an appointment with that teacher. Feel free to contact a teacher for an appointment at any time. The administration and staff of the East Moriches School have always encouraged direct parent-teacher communication as being the most helpful to everyone involved. If you have a question, comment or concern—or seek information about your child’s progress, please speak directly to your child’s teacher. Should you have any problems communicating at this level, please feel free to speak to the building principal. In the event that the school principal is unable to assist you, please make an appointment to speak to the Superintendent of Schools. The Superintendent will personally assist you and/or act as a liaison to the Board of Education.

Homework provides essential practice in needed skills, fosters good work habits and promotes self-direction and responsibility on the part of the student. Parents can assist by setting a regular time schedule for homework in a setting free from distractions.

Homework is assigned by classroom teachers on a regular basis. **It is expected that students complete all homework assignments neatly and on time.**

Failure to complete assignments may affect a student’s overall grades. Class work and homework missed because of absences/missed classes should be made up as soon as possible. Junior High students must assume this responsibility and are expected to discuss the situation with their individual subject area teachers.
CODE OF CONDUCT-
PLAIN LANGUAGE SUMMARY:
In accordance with the Safe School against Violence in Education, the East Moriches School District has developed an extensive code of conduct and emergency management plan. One important provision of Project SAVE is the requirement that all school districts develop and adopt a code of conduct for all students, teachers, other school personnel, parents and visitors. This code of conduct is in effect on all school property, school buses and at all school functions, including field trips and athletic events both home and away. Additionally, it is required that parents or those in parental relation be given, prior to the opening of school, this “plain language” summary of the code of conduct. Students also must receive a detailed explanation of the code during the first week of school. Students also must receive a student handbook and attend assemblies to review its content. The code of conduct, adopted by the East Moriches Board of Education identifies the various roles and responsibilities of students, parents, school personnel and Board of Education. It provides specifics regarding unacceptable dress and inappropriate behavior on school property for all those who come to school on a daily basis and for those visitors who come less frequently. It identifies consequences, with due process, for improper behavior especially violent behavior and behavior identified as substantially disruptive. The code of conduct also gives teachers the authority, with some administrative oversight, to remove students from class for up to two class periods for disruptive behavior. The provisions of the code of conduct do not differ significantly from those rules and regulations that have been in effect for many years in the East Moriches School District. It is important, however, to provide a safe and orderly school environment where students may receive and school personnel may deliver quality educational services without disruption or interference. The code of conduct must be reviewed annually at a public meeting. Copies of the code in its entirety are available at the District Office.

Students must be aware of their rights and learn to exercise them responsibly. To this end, students have the right to:
1. Be educated in a setting that is physically safe, emotionally secure and intellectually stimulating;
2. Learn as they become developmentally capable;
3. Be informed of all school rules;
4. Have school rules enforced consistently and fairly;
5. Expect communication and cooperation between the school and home on discipline matters.

Students must also accept responsibility for their own actions. To this end, students are expected to:
1. Respect the rights of others;
2. Attend school on a regular basis;
3. Be punctual at all times;
4. Complete all classroom and homework assignments;
5. Respect all school property;
6. Obey school rules/regulations as they are outlined in handbooks or state by administration, faculty or staff;
7. Contribute toward establishing and maintaining an atmosphere that generates mutual respect and dignity for all.

GENERAL BUILDING RULES
All rules are in effect at any school function regardless of the time:

1. Gum Chewing is not permitted at any time in our building;
2. Hats are not to be worn indoors during the instructional day;
3. Running is not permitted in the hallways, classrooms or cafeteria;
4. Offensive Language will not be tolerated;
5. Verbal or physical intimidation of others will not be tolerated;
6. The use of radios, beepers, cellular phones, mechanical games, headsets, skates, skateboards and scooters are not permitted in school;
7. Dress: All clothing (including jewelry, accessories and hair) should be appropriate to an educational setting and not be distracting or offensive in tone or language. Administration will determine if student dress is inappropriate. Students will be asked to change, cover the offensive clothing or will be sent home.
Eligibility: A wide variety of athletic activities are offered during the year for 7th and 8th grade students. Students are encouraged to try out for and participate in as many different activities as possible. All interested candidates who are academically eligible for a team must pass the required physical examination given prior to the upcoming school year. A signed parental permission slip is also required for participation. Physicals are performed during the summer months by appointment only.

Sports Physical forms will be sent home with students. Appointments for sports physicals must be arranged with the school nurse prior to leaving school in June.

Sports Offered:

Fall Sports: Boys Soccer and Girls Soccer, Football, Girls Cross Country & Boys Cross Country

Early Winter Sports: Boys Basketball and Girls Volleyball, Wrestling

Late Winter Sports: Boys Volleyball and Girls Basketball

Spring Sports: Boys Baseball and Girls Softball; Boys Lacrosse and Girls Lacrosse

Participation Requirements: A team member is committed to be at all practices and games unless they are absent or have a note from a parent that excuses them for a schedule appointment. Only one unexcused absence is permitted per season. Continued participation on any team is dependent on displaying proper school behavior and good sportsmanship.

Practice Times:
3:00-4:30 p.m.—Afternoon practices
Other— to be determined by the coach

Transportation: A schedule of games will be sent home at the start of every season. Teams will be transported to and from away games via school bus. Parents are encouraged to attend these games but must provide their own transportation. Parents must provide transportation to and from all practice sessions and after all games. All students are to be picked up in the front of the school building. (No cars will be allowed to enter the back parking lot.)

Spectator Rules: Students and parents are invited to attend interscholastic sports events. It is expected that all spectators abide by the following:

1. Display good sportsmanship (no booing, derogatory remarks, or confrontation with opposing fans.)
2. No food, gum or drinks will be permitted in our school gymnasium at any time.
3. No bikes, animals or other such obstructions will be permitted on the outdoor playing fields or spectator areas.
4. Outside spectators will not be permitted back into the school building after the close of the regular school day. Therefore, arrangements must be made with parents prior to all games for transportation home.
5. No spectators will be allowed at practice sessions.
6. Anyone who does not follow the above rules or does not follow directions of supervising chaperones will lose his/her privilege of attending future extracurricular activities.

Supervision: Supervision will be provided during game time only. Games usually start at 4:00 p.m. Student spectators will not be supervised before games or after games and may not remain in the building. Therefore, please arrange to pick up your youngster promptly after each game.

Academic and Behavioral Eligibility for Extra-Curricular Activities

A student will become ineligible for participation in any sport or extra-curricular activity if he/she fails two or more subject areas in the report card period prior to that season. Also, a student may be considered ineligible for a sport or extra-curricular activity if he/she exhibits unacceptable behavior in school or on a team. For further information, please see Board of Education Policy No. 6511.
EAST MORICHES PARENT-TEACHER ORGANIZATION (P.T.O.)

The East Moriches School District is fortunate to have a very active and supportive P.T.O. The P.T.O. works closely with parents, administrator and teaching staff to serve and enrich the educational programs and special activities for the students. The P.T.O. has a general meeting once a month and encourages all parents to become members and attend meetings. The P.T.O. Board Members for the 2017-2018 school year are:

President - Stacey Cooper
Vice President - Dawn Bayon
Secretary - Diane Mastrolo
Treasurer - Dana McCall

PTO website: www.empto.org

Site-Based Management
School Improvement Team

Parents, faculty, staff and administration meet on a regular basis to explore ways in which we might improve our school. Members of the School Improvement Team are elected to serve on this committee by various groups recognized by the school, i.e., the P.T.O., the East Moriches Teachers Association, Civil Service Employees Association, etc. Meetings are held in the elementary school conference room and are open to the public. Please refer to the calendar for meeting times and dates.

LOCAL ORGANIZATIONS FOR CHILDREN

EAST MORICHES RECREATION (EMREC): Provides recreational sports for boys and girls beginning at age 4 through 8th grade. The program includes soccer, basketball, volleyball, deck hockey. EMREC is privately funded and children pay a participation fee.

MORICHES BAY LITTLE LEAGUE: The Moriches Bay Little League provides baseball programs for boys and girls ages 6-18 from T-Ball, Minor League, Major League, Senior League through Big League. Registration is in January. Look for flyers to be sent home with your school-aged children.

GIRL SCOUTS/BROWNIES: Contact Ms. Kelly Anne Link @ 631-369-9757 or e-mail at riverheadteam@gssc.us. Flyers will be sent home in the fall.

BOY SCOUT/CUB SCOUTS: Contact Mr. Michael Mastrolo for Boy Scouts @ 631-259-9000. Contact Mr. Greg Menegio @ 631-905-4869 for Cub Scouts. Contact Flyers will be sent home in the fall.

PLEASE CALL THE NUMBER PROVIDED ABOVE (NOT THE SCHOOL) FOR INFORMATION ABOUT A PARTICULAR CLUB/ORGANIZATION
The East Moriches School believes that one of the most important ways in which we can help our children perform better in their classrooms is to provide them with the nutrition necessary for the healthy growth of their mind and bodies. Therefore, we provide breakfast and lunch in our school every day.

We invite all students to show their support for their school food service program through frequent participation. Students may buy lunch for $2.75 and breakfast for $1.50.

HOW TO APPLY:

To get free or reduced price meals for your child(ren), carefully complete one application for your household and return it to the school. If you now receive Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children’s names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for all the children for whom you are applying, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult’s social security number or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application.

REPORTING CHANGES:

The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

INCOME EXCLUSIONS:

The value of any child care provided or arranged or any amount received as payment for such care or reimbursement of costs incurred for such care under the Child Care and Development (Block Grant) Fund should not be considered as income for this program.

FOSTER CHILDREN, HOMELESS, RUNAWAY, AND MIGRANT CHILDREN:

Foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. Children who meet the definition of homeless, runaway or migrant qualify for free meals. If you have questions, contact the school for help with the application.

NONDISCRIMINATION:

Children who receive free or reduced price meal benefits are treated the same as children who pay for meals. In accordance with Federal law and US Department of Agriculture policy prohibits from discriminating on the basis of race, color, national origin, sex, age, disability, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form to: US DEPARTMENT OF AGRICULTURE, OFFICE OF THE ASSISTANT SECRETARY FOR CIVIL RIGHTS, 1400 INDEPENDENCE AVE, SW, WASHINGTON DC 20250-9410 OR by fax (202)690-7442 or email at program.intake@usda.gov. Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. USDA is an equal opportunity provider.
## INCOME CHART—EFFECTIVE FROM JULY 1, 2017—JUNE 30, 2018

<table>
<thead>
<tr>
<th>HOUSEHOLD SIZE</th>
<th>ANNUAL INCOME</th>
<th>MONTHLY INCOME</th>
<th>WEEKLY INCOME</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>$22,311</td>
<td>$1,860</td>
<td>$430</td>
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<tr>
<td>2</td>
<td>$30,044</td>
<td>$2,504</td>
<td>$578</td>
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<tr>
<td>3</td>
<td>$37,777</td>
<td>$3,149</td>
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<tr>
<td>4</td>
<td>$45,510</td>
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<tr>
<td>5</td>
<td>$53,243</td>
<td>$4,437</td>
<td>$1,024</td>
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<tr>
<td>6</td>
<td>$60,976</td>
<td>$5,082</td>
<td>$1,173</td>
</tr>
<tr>
<td>7</td>
<td>$68,709</td>
<td>$5,726</td>
<td>$1,322</td>
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<tr>
<td>8</td>
<td>$76,442</td>
<td>$6,371</td>
<td>$1,471</td>
</tr>
<tr>
<td>For each additional family member add</td>
<td>$7,733</td>
<td>$645</td>
<td>$149</td>
</tr>
</tbody>
</table>

### FAIR HEARING:

If you do not agree with the school’s decision on your application or the result of verification, you may wish to discuss it with the school. You also have the right to a fair hearing. This can be done by calling or writing Dr. Charles Russo, Superintendent of Schools, 9 Adelaide Avenue, East Moriches NY 11940, (631) 878-0162.

### MEAL SERVICE TO CHILDREN WITH DISABILITIES:

Federal regulation requires schools to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal Regulations, as one who has “…a physical or mental impairment which substantially limits one or more major life activities…” Major life activities are defined to include functions such as caring of one’s self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. You must request special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of disability, please contact us for further information as there is specific information the medical certification must contain.

### CONFIDENTIALITY:

The United States Department of Agriculture has approved the release of student's names and eligibility status, without parent/guardian consent, to school officials collecting data to be used for the Title I and National Assessment of Educational Progress (NAEP) programs. Title I and NAEP are United States Department of Education programs used to determine areas such as the allocation of funds to schools to evaluate socioeconomic status of the school’s attendance area, and to assess educational progress. Information may also be released to State health or State education programs. Additionally, all information contained in the free and reduced price application may be released to programs under the National School Lunch Act or Child Nutrition Act as well as the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA. The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian.

### RE-APPLICATION:

You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time. The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Sincerely,

Charles T. Russo, Ed.D.

Superintendent of Schools
<table>
<thead>
<tr>
<th>ELEMENTARY SCHOOL STAFF</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>KINDERGARTEN</strong></td>
</tr>
<tr>
<td>K-1 Mrs. Luise Percoco</td>
</tr>
<tr>
<td>K-2 Ms. Christie Replak</td>
</tr>
<tr>
<td>K-3 Mrs. Erin Bielski</td>
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<tr>
<td><strong>PHYSICAL EDUCATION</strong></td>
</tr>
<tr>
<td>Mr. Matthew Monpetit</td>
</tr>
<tr>
<td>Mrs. Amy Stanevich</td>
</tr>
<tr>
<td>Mrs. Alicia Robles</td>
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<tr>
<td><strong>SCHOOL NURSE</strong></td>
</tr>
<tr>
<td>Mrs. BettyAnn Grunseich</td>
</tr>
<tr>
<td><strong>FIRST GRADE</strong></td>
</tr>
<tr>
<td>1-01 Ms. Lauren Bentivegna</td>
</tr>
<tr>
<td>1-02 Mrs. Lorrie DiMenna</td>
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<tr>
<td>1-03 Mrs. Heather Catanzaro</td>
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<tr>
<td><strong>LIBRARIAN</strong></td>
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<tr>
<td>Emily Eich</td>
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<tr>
<td><strong>SECOND GRADE</strong></td>
</tr>
<tr>
<td>2-01 Mrs. Jennifer Canane</td>
</tr>
<tr>
<td>2-02 Mrs. Brandi Feldman</td>
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<tr>
<td>2-03 Ms. Lauren Heaney</td>
</tr>
<tr>
<td>2-04 Mrs. Nicole Papa</td>
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<tr>
<td><strong>ART AND MUSIC</strong></td>
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<tr>
<td>Ms. Mary Daniels, Art</td>
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<tr>
<td>Mrs. Arlene Primavera, General Music</td>
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<tr>
<td><strong>COMPUTER LAB</strong></td>
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<tr>
<td>Mrs. Renee Johnson</td>
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<tr>
<td><strong>THIRD GRADE</strong></td>
</tr>
<tr>
<td>3-01 Mrs. Kelli Wilson</td>
</tr>
<tr>
<td>3-02 Mrs. Jennifer Holborow</td>
</tr>
<tr>
<td>3-03 Mrs. Dawn Steuerwald</td>
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<tr>
<td><strong>FOURTH GRADE</strong></td>
</tr>
<tr>
<td>4-01 Mrs. Corinne Moreland</td>
</tr>
<tr>
<td>4-02 Ms. Margaret Neidhart</td>
</tr>
<tr>
<td>4-03 Mrs. Genevieve Caputo</td>
</tr>
<tr>
<td>4-04 Mrs. Gillian Dinardo</td>
</tr>
</tbody>
</table>
MIDDLE SCHOOL STAFF

FIFTH GRADE
5-01 Ms. Missy Brown
5-02 Mr. Kenneth Tulaba
5-03 Mrs. Sally Lourenco
5-04 Ms. Sara Hempson

SIXTH GRADE
6-01 Mrs. Angela Curtis
6-02 Ms. Cheryl Mitchell
6-03 Ms. Lisa Ringhoff

GRADES 7 & 8
Mrs. Sheryl-Lyn Walz, English
Ms. Kerri Wilson, Social Studies/ELA
Ms. Michelle Passi, Social Studies
Mrs. Kathleen Graham, Mathematics
Ms. Kathryn Mercurio, Mathematics
Mr. Chris Nielsen, Science
Ms. Lauren Wunsch, Science
Mr. Michael Becker, Technology
Mrs. Renee Johnson, Home & Careers
Mrs. Arlene Primavera, General Music
Mr. Michael Farkas, Band
Ms. Mary Daniels, Art
Ms. Eneida Mirra, Art/ENL
Mrs. Denise Sarvis, Spanish

PHYSICAL EDUCATION
Mr. John Balzano
Ms. Amy Stanevich- P.E. & Health
Ms. Alicia Robles - PE

SCHOOL NURSE
Mrs. Joanne Prisco

GUIDANCE
Ms. Patricia Costanzo

LIBRARIAN
TBD
**ADMINISTRATION**

Dr. Charles Russo  
Superintendent of Schools  
Mr. Michael Carlson  
Middle School Principal  
Mr. Edward Schneyer  
Elementary School Principal  
Ms. Emily Eich-Peterson  
Elementary/Middle School Assistant Principal  
Ms. Michele Pepey  
Director of Spec. Ed./Pupil Personnel

**SPECIAL EDUCATION**

CSE/CPSE Chairperson:  Ms. Michele Pepey  
PSYCHOLOGIST  Ms. Renee Emin

**TEACHERS**

Ms. Katelyn Boyle  
Mrs. Jane Maningo  
Mrs. Jean Rakowski  
Ms. Nicole Papa  
Mr. Daniel McGuire  
Mrs. Kristina Funaro  
Mrs. Jennifer Chernis  
Mrs. Nina Laight  
Mrs. Jennifer Griffin  
Mrs. Kathryn Hayes

**SUPPORT STAFF**

Mrs. Marisa Aiello  
ENL  
Ms. Kim Mulholland  
Teacher Aide  
Mrs. Eneida Mirra  
ENL  
Ms. Darby Napoli  
Teacher Aide  
Ms. Jeanette Martin  
Speech  
Ms. Nancy Pratt  
Teacher Aide  
Mr. Andrew Plastrik  
Speech  
Ms. Barbara Weiss  
Teacher Aide  
Mrs. Stephanie McNamara  
Reading  
Mrs. Joann Broccoli  
Teacher Aide  
Mrs. Colleen Vogt  
Teaching Assistant  
Mrs. Marygrace Pego  
Teacher Aide  
Ms. Muriel Rountos  
Teaching Assistant  
Mrs. Linda Schultz  
Teacher Aide  
Mr. Ben Diallo  
Teaching Assistant  
Mrs. Lisa Weigand  
Teacher Aide  
Mrs. Laura Ellis  
Teaching Assistant  
Ms. Danielle Voigt  
Teacher Aide  
Mrs. Susan Clark  
Teaching Assistant  
Ms. Renee Joseph  
Teacher Aide  
Ms. Hannah Braun  
Teaching Assistant  
Ms. Kelly McIntrye  
Teaching Assistant  
Mr. Justin Rigas  
Teaching Assistant